Iowa State University Graduate Council MEETING MINUTES

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| ***Meeting: Graduate Council*** | ***Key Roles*** |
| Date: September 16, 2020  Place: Webex | Meeting Leader: Bethany Gray, Chair |
| Start Time: 4:15 pm | Support: Natalie Robinson, Sebastian Speer |
| End Time: 5:30 pm |  |

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| TOPIC | DISCUSSION LEADER |
| Call to Order   * Attendance and seating of substitute council members   + No substitute members. | Gray |
| Announcements and Remarks   * Graduate Council Chair, Bethany Gray   + Thanks for everyone serving in such a hectic time. Appreciative of committee membership response. * Graduate Dean, Bill Graves   + DOGE/GradSup/Chairs/Associate Deans meeting Thursday, September 24, at 10 am in which we will discuss the new pre-application. This new, two-phase process may be helpful in getting more applications because applicants would not be inhibited by the cost of the application. Faculty would have the option of paying the application fee for the second phase of the process, but eliminating the fee up front in the first stage might increase applications. Council welcome to attend. * Associate Graduate Dean, Carolyn Cutrona   + No comments | Gray, Graves, Cutrona |
| * Winter session/spring semester   + Graduate College dates and deadline     - Speer noted that dates will not be changing other than application for graduation deadline will be moved two weeks later (February 11 instead of January 27). Registration for fall will cover the requirement for students to be registered for at least one credit during the term of their final oral exam through January 25th. | Speer |
| Consent Agenda   * [Minutes](https://www.grad-council.iastate.edu/sites/default/files/2020-2021/August%202020/GC%20Minutes_8-26-2020_NBR.pdf) of Graduate Council Meeting, August 16, 2020 * Agenda for September 16, 2020 meeting * Items from GCCC:   + None     - Approved by consent. | Gray |
| New Business   * Graduate Faculty Membership: Review of Eligibility Requirements and Procedures [Proposal](https://www.grad-council.iastate.edu/sites/default/files/2020-2021/August%202020/Proposed%20Modification%20to%20Procedures%20for%20Graduate%20Faculty.pdf)   + Proposal to simplify the graduate faculty membership approval process. Getting affiliate faculty status involves many offices and steps and has become quite cumbersome. Proposal aims to remove the affiliate portion of the process for faculty only wishing to serve on committees and creates slightly different paths for ISU non-tenure track faculty and non-ISU faculty to serve on committees.   + Lonergan noted that term faculty status can also feel cumbersome for faculty who were hired to teach a specific course who then have to go through the affiliate process in addition to the hiring process. According to PLAC, if an affiliate is being paid by another entity, there could be a conflict of interest that would prevent them from serving as a co-major professor.   + Graves noted that the affiliate process existed even before Workday, so there may be others who have input on this. It does appear that the University of Iowa has a process that doesn’t include granting affiliate status to someone outside one’s own university.   + Question was posed asking if these approvals would be committee specific or if people use this process to serve on multiple committees.   + Graves questioned whether this should come with rules about how many members from outside ISU a committee can have. Also whether there would be oversight from the Dean about matters related to these appointments.   + There was also a question about how grievances against non-ISU faculty members might be handled, if they are not affiliate faculty. * Pandemic-related impacts on grad students and postdocs   + Johnson expressed that she feels that graduate students are being heard, but she has heard concern from students about the two-month break between semesters, specifically as it relates to assistantship stipends, loneliness, and inability to travel home.   + Field expressed that vet students’ third-year rotations will be affected by the changed schedule, eliminating a break in the word schedule. She also expressed student concern about COVID testing before spring semester begins.   + Cutrona confirmed that there will be COVID testing after winter break.   + Students and faculty are encouraged to refer back to LOIs for information about pay during the two months between semesters.   + Cutrona described Emergency Assistantship Fund requests in which The Graduate College will pay up to 1/3 of a qualifying student’s assistantship, with the remaining 2/3s coming from the major professor’s incentive or start-up funds, the department or program, and/or the academic college. | Adams, Gray |
| Committees   * GFMC   + Received enough interest to fill this committee. * Thesis & Dissertation Committee   + Email will be coming about volunteers for this committee. Jordan & Field expressed interest. * Recruitment Committee   + Graves asked about possible interest from Council on a committee based on recruitment. Haddad & Bailey expressed interest. | Gray, Graves |
| Other Items/Issues | All |

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| **First Name** | **Last Name** | **Discipline Area** | **Aug** | **Sept.** | **Oct** | **Nov** | **Jan** | **Feb** | **Mar** | **Apr** |
| Dean | Adams | Biological & Agricultural Sciences | P | P |  |  |  |  |  |  |
| Michael | Brown | Social Sciences & Education | P | A |  |  |  |  |  |  |
| Sarah | Ryan | Physical Sciences, Math & Engineering | P | P |  |  |  |  |  |  |
| Shana | Carpenter | Social Sciences & Education | P | P |  |  |  |  |  |  |
| Steven | Lonergan | Biological & Agricultural Sciences | P | P |  |  |  |  |  |  |
| Bethany | Gray | Arts & Humanities | P | P |  |  |  |  |  |  |
| Monica | Haddad | Arts & Humanities | P | P |  |  |  |  |  |  |
| Tera | Jordan | Social Sciences & Education | P | P |  |  |  |  |  |  |
| Michael | Bailey | Arts & Humanities | P | P |  |  |  |  |  |  |
| Donna | Winham | Biological & Agricultural Sciences | P | P |  |  |  |  |  |  |
| Scott | Nelson | Biological & Agricultural Sciences | P | p |  |  |  |  |  |  |
| Daji | Qiao | Physical Sciences, Math & Engineering | P | P |  |  |  |  |  |  |
| Maria | Salas-Fernandez | Biological & Agricultural Sciences | P | P |  |  |  |  |  |  |
| Wensheng | Zhang | Physical Sciences, Math & Engineering | P | P |  |  |  |  |  |  |
| Song-Charng | Kong | Physical Sciences, Math & Engineering | P | P |  |  |  |  |  |  |
|  |  | Faculty Senate Representative |  |  |  |  |  |  |  |  |
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| Chamari | Wijesooriya | Post Doc | P | P |  |  |  |  |  |  |
|  |  | Post Doc |  |  |  |  |  |  |  |  |
| Amin | Daghighi | Grad Student--Physical & Math Sciences & Engineering | -- |  |  |  |  |  |  |  |
| Eleanor | Field | GPSS Pres/Grad Student -- Biological & Agricultural Sciences | P | P |  |  |  |  |  |  |
| Charles (Chuck) | Wongus | Grad Student--Social Sciences & Education | P | A |  |  |  |  |  |  |
| Carrie Ann | Johnson | Grad Student -- Arts & Humanities | P | P |  |  |  |  |  |  |
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| Ex-officio |  |  |  |  |  |  |  |  |  |  |
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| Bill | Graves | Dean of the Graduate College | P | P |  |  |  |  |  |  |
| Carolyn | Cutrona | Assistant Dean, Graduate College | P | P |  |  |  |  |  |  |
| Natalie | Robinson | Exec. Admin. Asst. to the GC Dean | P | P |  |  |  |  |  |  |
| Sebastian | Speer | Student Services Specialist | P | P |  |  |  |  |  |  |