

GRADUATE COUNCIL -- Meeting Agenda

Wednesday, April 19, 2017

4:15 – 5:30 p.m., 3150 Beardshear Hall www.grad-council.iastate.edu

1. Call to Order - Chair of Council – Debra Marquart

- a. Seating of substitute council members
GPSS Representative Archer introduced her possible successor as a visitor to the meeting.

2. Consent Agenda Motion to approve. Seconded. All in favor, none opposed. Approved 12-0.

- a. Minutes of Graduate Council Meeting, March 22, 2017
- b. Agenda for April 19 Meeting
- c. Items from GCCC

1. BBMB concurrent [BS/grad certificate proposal](#).

Loneragan noted that the proposal was not signed by GCCC. O'Connor raised concern about wording of the language describing who will serve as the advisor for the graduate certificate. Especially in light of new GFMC criteria, the proposal should state that adviser of new certificate must be a graduate faculty member. Vote contingent on clarification of these two items, per Marquart. (See note below.)

2. Proposal for Grad Cert in Historic Preservation

Follow-up Note on Item C.1: Marquart contacted the chair of GCCC, Sergio Lence, about the above GC questions. Via email, we replied that the the BBMC Concurrent BS/grad certificate proposal was approved by the GCCC with a 5-0 vote, so the lack of a signature was an oversight. Also, he confirmed that the GC could specify in the language of the BBMB proposal that the faculty member overseeing the certificate work must be a graduate faculty member. **Based on this recommendation, the GC has approved the BBMB concurrent BS/grad certificate proposal with the proviso that the language should be amended to specify that faculty member supervising the certificate work is a graduate faculty member.**

Lastly, Professor Lence cited several passages within the GC Handbook where ambiguities of this kind exist, and he recommended that the language should be clarified to specify the graduate faculty status of faculty who are advising graduate degree work. The GC will take up these suggested handbook changes in the Fall of 2017.

3. Announcements and Remarks

- a. Graduate Council Chair – Debra Marquart
Thanks to Council Members whose terms will be ending: Tejas Dhadphale, Charles Hurburgh, Pavan Aduri, Levi Stanley, and Susan Cross. Elections are now

open for the 2017-2020 Graduate Council Seats. Be sure to vote for your candidates!

- b. Associate Provost and Graduate Dean – David Holger – Excused.
- c. Associate Graduate Dean – William Graves – Excused.
- d. Assistant Graduate Dean – Craig Ogilvie -- Informed committee of Holger's impending retirement. Gave update on application: down 13%, offers flat, and matriculation still unknown. 19 nominations for Leadership Academy, still room for a few more.

4. **Review of Action Items** — Debra Marquart

- a. Graduate Faculty Membership Criteria proposal from Graduate Faculty Membership Committee (GFMC) – Steven Lonergan

Full membership unchanged. Discussion of associate members serving as DOCS and DOGEs of Coursework-only Master's, but no other programs. Concerns were raised about how this would affect programs who currently have term members of graduate faculty as DOGEs. Lonergan explained that current situations would be continued until the term members' term ran out. GFMC requested guidance from council about how specific tasks (i.e., committee work, teaching responsibilities) of associate members will be identified on the application form.

The GC discussed whether or not a clause should be added to the GFMC criteria about loss or removal of graduate faculty status (at all levels) for individual poor performance, but it was decided that this provision, if added, would belong in the faculty handbook to be addressed administratively. Council felt no extra restrictions were warranted. Friendly amendments will be made to proposal, and new document will be circulated to GC members for review and electronic vote before the end of the semester. Refer to GMFC docket items for more thorough notes on proposed GFMC process for reviewing graduate faculty applications.

5. **Old Business**

- a. Pending -- Chapter 9 Revisions — with the University Counsel for review.
Concerns were raised, especially by representatives from the GPSS, about the slow approval and implementation of these 2015-2016 GC-approved changes to Chapter 9. Marquart agreed to follow up and check status of approvals of new handbook language.
- b. Approved and posted in the Graduate Handbook -- [Chapter 10](#) Revisions, [Post Doc Grievance Process](#) – These have been posted in the handbook.
- c. Update: Statement of Inclusivity & Tolerance “Campaign of Welcome” from GPSS – Meeting between Archer, Marquart, and Ogilvie to occur soon for further discussion. Marquart spoke about reaching out to Lynette Pohlman from University Museums. Cross suggested that the VP of Diversity and Inclusion might be a resource to consult on this.

- d. English language proficiency requirement for professional graduate programs. Marquart mentioned that the GC has been approached about altering the graduate college policy to allow exclusions from testing via the English proficiency (TOEFL) requirement. Some professional graduate programs at other universities that ISU programs are competing with have less rigorous requirements about language testing. The strongest sentiment on the GC was that the TOEFL is a simple requirement that students wishing to be admitted to a graduate program should be required to take. The GC discussed the current list of English proficient countries from the Registrar's list and whether or not it needs to be reviewed/updated. Some discussion followed about what might be other ways to prove English proficiency other than the TOEFL. See PowerPoint for criteria Graduate College may use for Summer 2017. GC will pick up these questions in 2017-2018.

6. New Business

- a. Decide on day of week for 2017-2018 Graduate Council meetings

Wednesday and Thursday were discussed as possible meeting days. Wednesday was established as the preferred meeting day for the majority of GC members. The new GC members will be alerted to the meeting day as soon as elections are completed.

- b. Discussion of new statement required on title page for theses and dissertations:

“The student author and the program of study committee are solely responsible for the content of this thesis. The Graduate College will ensure this thesis is globally accessible and will not permit alterations after a degree is conferred.”

Ogilvie provided some context regarding what precipitated the need for this statement. Several concerns were raised by GC members, mostly relating to the first sentence. GC members described situations in which committee members of a thesis or dissertation committee might be unable or unwilling to sign on as sharing “sole responsibility” for the content of a thesis/dissertation. Belding raised the point that theses and dissertations are bound and shaped by many specifications and requirements, so it was unclear why one policy point (i.e., the above statement) must be listed on the cover page. Should the statement simply be bound into the handbook as policy rather than prominently displayed on the cover page.

- c. Dorman gave an update about renumbering of 400 level statistics courses. Dorman confirmed that Statistics continues to work on the issue, but that it's a complicated task. Dorman confirmed that two new course numbers that will be converted to 500-level offerings and will be listed in new (2018) catalog. Statistic reports that the renumbering of additional 400-level statistics courses will be delayed until 2019 to undergo renumbering process. Hurburgh brought up the possibility of the GC delaying implementation of new credit limits on allowable 300-400 courses in a graduate POS. GC agreed to take up this question in the Fall of 2017.

7. Committee Reports

Next Meeting: Fall 2017

TBD -- 2017 – 2018 Academic Year; 4:15 – 5:30 p.m., 3150 Beardshear Hall