

**GRADUATE COUNCIL**  
**Meeting Agenda -- MINUTES**

Wednesday, March 22, 2017

4:15 – 5:30 p.m., 3150 Beardshear Hall

[www.grad-council.iastate.edu](http://www.grad-council.iastate.edu)

1. **Call to Order** - Chair of Council – Debra Marquart

- a. Seating of substitute council members – no substitutions were present

2. **Consent Agenda.** Motion to approve. Seconded. All in favor, none opposed. Approved with 8 – 0 vote.

- a. Minutes of Graduate Council Meeting, February 15, 2017
- b. Agenda for March 22 Meeting
- c. Items from GCCC
  1. Dual listing proposals: [ARTIS 431X/531X](#); [BMS 439/539](#); [POL S 422/522](#); [POL S 430/530](#); [POL S 453/553](#); [POL S 470/570](#); [POL S 408X/508X](#); [POL S 460/560](#)
  2. [Civil Engineering specializations](#) – one add, one delete

3. **Announcements and Remarks**

- a. Graduate Council Chair – Debra Marquart  
Marquart shared experiences having difficulty with recruiting due to not having larger numbers of faculty members. Suggestions included reaching out to other affiliated faculty on campus who have worked in the specialized area. History or other subjects could be secondary support people. The Pivot Gallery Tool on the Graduate College website allows you to type in keywords and locate related faculty members.
- b. Associate Provost and Graduate Dean – David Holger — No comments.
- c. Associate Graduate Dean – William Graves – No comments.
- d. Assistant Graduate Dean – Craig Ogilvie  
Admission offers down 681 as of March 1 from last year, dominated with international students. Numbers are up in offers made. Numbers are down on domestic applications (80). Domestic applicants look better this year in Genetics/Microbiology. Pre-applications may not have reported yet. Send any recruitment suggestions to Ogilvie. Ogilvie is working on two grants, one with Community Colleges.
- e. GPSS President, Vivek Lawna – Announced a new collaboration with the ISU Alumni Association. There will be a graduate alumni gathering just prior to the Research Conference on April 3.

4. **Review of Action Items** — Debra Marquart

- a. Graduate Faculty Membership Criteria proposal from Graduate Faculty

Membership Committee (GFMC) – Steven Lonergan

Lonergan reviewed the [Grad Faculty membership proposal](#). All the changes made were based on [HLC Guidelines](#). There were no major changes made to the current requirements for full Graduate Faculty membership. The reasoning behind changes to the Term Membership section was based on looking out for students and looking out for new faculty memberships. Two situations: Vet College, and MFA in English are the two main areas that will be affected by only allowing faculty members to serve on committees where they hold the same or higher degree as the student is seeking. Consider a process for revoking Graduate Faculty membership. Another major change would be that Graduate Faculty members in the Department Major need to vote on each new Associate Membership nomination. This is to increase transparency for Associate Membership appointments. Discussions were held regarding possible problems with POSC approval, major designations, current Term appointments, faculty rank status, and other items. The document will receive some minor fixes and then be distributed to DOGES for feedback, with a possibility of a vote at the April meeting. Questions were asked about who should be able to supervise Post-Doctoral Research Associates and there was a consensus that that information needed to be included in Chapter 10 of the Graduate College Handbook.

- b. Graduate Admissions process – Proposed wording change for students admitted on a full or restricted basis. [Restricted/full admission](#)

Minor changes were suggested to the language presented for the Graduate College Handbook Chapter 1.1.1 regarding restricted Admission. A motion to approve the change with minor revisions was made and seconded. All in favor. None opposed. Approved 9- 0.

- c. Statement of Inclusivity & Tolerance “Campaign of Welcome” from Ashton Archer, GPSS representative.

Archer outlined talking points for a visible campaign to make international students feel welcome. (See PowerPoint for March 2017 meeting). Some of the suggestions included welcome messages in various languages, working with the community to develop action plans in addition to press releases, banners and signs for a specified length of time, campus artwork. Archer and Marquart will meet with Ogilvie, Lynette Pohlman at Brunnier Gallery to coordinate efforts. Another suggestion was an art exhibit in Morrill Hall.

## 5. Old Business

- a. Pending -- Chapter 9 Revisions — with the University Counsel for review.
- b. Pending -- [Chapter 10](#) Revisions, [Post Doc Grievance Process](#) – Holger  
A section (Chap 10.7) was inadvertently left out. A revised copy is with the Provost for approval. Items that were changed at the Administrative level include *mandatory* reviews for Post Docs here for at least one year instead of *recommended*, and the final

appear process should be to Provost, President, and then Board of Regents. The revised version will be presented to the Graduate Council for their information.

#### 6. **New Business**

Think about nomination for vice chair. Will be determined at the first GC meeting in the Fall 2017 semester.

#### 7. **Committee Reports**

<b>Next Meeting:</b> Wednesday, April 19, 2017, 4:15 – 5:30 p.m., 3150 Beardshear Hall
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