**GRADUATE COUNCIL**

**Tentative Minutes**April 21, 2016

4:15 p.m., **3150 Beardshear Hall**

[www.grad-council.iastate.edu](http://www.grad-council.iastate.edu)

1. **Call to Order** - Chair of Council – Ken Moore
   1. Seating of substitute council members. Ned Balbo for Debra Marquart.
   2. Introduction of guests

**Shivani Ghaisas, Michael Belding, and Vivek Lawana** were introduced as graduate student representatives who will be participating next year.

1. **Consent Agenda -** All items approved with a vote of 13-0
   1. Minutes of Graduate Council from March 25, 2016 -
   2. Agenda for April 21, 2016
   3. [GCCC items](http://www.grad-council.iastate.edu/gccc-agenda-items) –
      1. Proposal for Master of Human Computer Interaction
      2. Specialization requests for Genetics and Genomics, Plant Biology, BCB
      3. Dual list proposals for
         1. ARTIS 475X/575X
         2. AER E 426X/526X
2. **Announcements and Remarks**
   1. Graduate Council Chair – Ken Moore
      1. Thank you to members going off the Graduate Council - Daniela Dimitrova, Ravindra Singh, Zhengyuan Zhu, Sree Nilakanta, Ken Moore.
      2. Nominate yourself or other graduate faculty for the Graduate Council elections.
      3. Deb Marquart will be the 2016-2017 Graduate Council President. The Vice-Chair will be elected in September at the first Council meeting.
   2. Associate Provost and Graduate Dean – David Holger  
      Holger gave his appreciation for the council members this year and a special thank you to the members who will be leaving the Council. Attendance this year has been at record levels. Spring Commencement for Graduate Students will be on Thursday evening, May 5.
   3. Associate Graduate Dean – William Graves
   4. Assistant Graduate Dean – Craig Ogilvie
3. **Action Items**
   1. [Motion to approve Chapter 9 revisions](file:///\\my.files.iastate.edu\gcol$\Groups\Grad%20Council\2015-16\March\Motion%20to%20Ammend%20Chapter%209.docx) – Discuss/Vote  
      The items approved in this meeting still need to be reviewed by PLAC (University Policy Committee), the Provost, and the President before they can be added to the Graduate College Handbook. The suggestions will be taken into consideration and changes will be made before the next review.   
      Section 9.1, 9.2. were approved to go forward for further approval with a vote of 13-0. Student rights and responsibilities and best practice statements were discussed regarding their role in the Graduate Handbook. Suggestions were made regarding grouping of best practices and student responsibilities, and possibly moving information to different sections.   
      Sections 9.2, 9.3, 9.4 were approved to go forward for further approval with a vote of 13-0.

Suggestions were made for minor changes in wording.

* 1. Changes to Chapter 10 Handbook, [10.3](file:///\\my.files.iastate.edu\gcol$\Groups\Grad%20Council\2015-16\March\PostDoc_10.3%20for%20council%2003-23-16.docx), [10.7](file:///\\my.files.iastate.edu\gcol$\Groups\Grad%20Council\2015-16\March\PostDoc_10.7%20for%20council%2003-23-16.docx) (Post Doc). Ogilvie presented information how the sections had been revised and approved by PLAC. Both sections were missing from the previous Graduate College Handbook. The two sections were approved with a 13-0 vote.
  2. [Changes in graduate certificate policies](file:///\\my.files.iastate.edu\gcol$\Groups\Grad%20Council\2015-16\Jan\Graduate%20Certifcate%20Review.docx) – Sree Nilakanta reviewed the committee recommendations. No changes in policy were suggested, just enforcing the items that are currently in the handbook. It was suggested to automate the Certificate POS. The committee recommendations are attached to the minutes.
  3. [Proposal to change non-thesis final exam](https://www-grad-council.sws.iastate.edu/sites/default/files/2015/Jan/Motion%20to%20Change%20the%20Requirements%20for%20Final%20Exam%20of%20Non-thesis%20Masters%201%202016.revised.docx) – Forwarded to next year’s business

1. **Discussion Items were all forwarded to next year’s business.** 
   1. Changes to the Graduate Council By Laws
   2. Changes to the Graduate Council Handbook – Term Graduate Faculty membership
   3. [GPSS Resolution for adding/dropping courses S16-05](file:///\\my.files.iastate.edu\gcol$\Groups\Grad%20Council\2015-16\March\S16-05%20GPSS%20Resolution.PDF)
   4. Dissertation/thesis submission dates, Ken Moore
   5. POSC Deadlines – Bill Graves

**Next Meeting will be September 2016, 4:15 – 5:30 p.m., 3150 Beardshear Hall. Future dates will be announced.**