# GRADUATE COUNCIL

**Meeting Agenda**

Wednesday, November 16, 2016

4:15 – 5:30 p.m., 3150 Beardshear Hall [www.grad-council.iastate.edu](http://www.grad-council.iastate.edu/)

1. **Call to Order** - Chair of Council – Debra Marquart
	1. Seating of substitute council members: Will Prindle for Tejas Dhadphale; Humait Nadeem for Ashton Archer

# Consent Agenda. Motion to approve. Seconded. All if favor. 12-0

* 1. Minutes of Graduate Council Meeting, October 19, 2016
	2. Agenda for November 16th Meeting
	3. Approval of [GCCC items](http://www.grad-council.iastate.edu) – <http://www.grad-council.iastate.edu/2015-2016-docket>
		1. BBMB Certificate
		2. Dual List FSHN 405/505
		3. FSHN 482/582X
		4. GR ST 681AX, 681BX, 681CX
		5. Pol S 409/509

# Announcements and Remarks

* 1. Graduate Council Chair – Debra Marquart
	2. Associate Provost and Graduate Dean – David Holger
	Cyclone 101 – Orientation for new students. A committee is taking a holistic look at onboarding new students, undergrad, grad, and transfer students. A taskforce to look at pre-admission communication has been developed and is in its first year. Keith Robinder and Dave Holger are co-chairs. There will be a graduate sub-committee of faculty and students. It’s been discovered there are many activities at various levels, i.e. department, college, unit, etc. Michigan State did a study of new e-mail sent to new students and found approximately 449 “helping” e-mails. The Boeing Company will assist with process mapping, which will start fall semester and continue for approximately one year.

	Craig Ogilvie will be developing inclusivity training for Graduate Programs to include Faculty and graduate students.
	3. Associate Graduate Dean – William Graves, no comments
	4. Assistant Graduate Dean – Craig Ogilvie, no comments

# Review of Action Items — Debra Marquart

* 1. Motion for Overage Course Policy Change — Pamela Riney-Kerhberg
	The term “over-age” is being changed to “expired.” No vote was taken.
	2. Discussion took place regarding the four key areas of the motion.
1. Change 7 years limit to 10 years
2. 11 – 16 years would be reviewed and approved by Graduate College with form from department.
3. Over 17 years would need Graduate College approval.
4. Suggested Chart for number of expired courses allowed at various levels.
	1. Number 1 would eliminate most of the current individual requests that come to the Graduate College. Programs could set more restrictive limits. Much discussion centered on whether or not an earned master’s degree should count toward a Ph.D. Differences seemed to arise between Social Sciences and Humanities vs. Science disciplines. The role of POS Committees and departments was also discussed at length. Graves will find limits used by peer universities. Friendly amendments can be sent to Marquart. The proposal will be revised for continued discussion in December.

# Old Business

* 1. Renumbering of Stat Courses – Request for Update
	Hurburgh reminded the Council that the number of undergraduate classes to be used on the POSC will be reduced to 9 credits at the beginning of 2018. A limited amount of Stat courses typically are numbered as undergraduate, but populated by graduate students and frequently used on the POSC. There has been discussion in the LAS Curriculum committee. The Stat Department has not moved forward with initiating any changes. There was discussion suggesting changes for four of the frequently used Stat classes and not renumbering all undergraduate Stat courses. A Stat minor consists of 4 or 5 undergraduate classes. Issue: If it’s a graduate minor or certificate, is it OK to have all undergraduate courses? Russell will check with the Faculty Senate; Dorman will check with Statistics; Marquart will check other sources to find the latest updates and/or progress. The main course of concern are STAT 401, 402, 404, 447. Stat said that they considered these to be graduate level courses, but just not graduate level for students in Statistics.

# New Business

* 1. none

# Committee Reports

* 1. Update—Graduate Faculty Membership Committee (GFMC) – Steven Lonergan, Chr.

Christina Campbell, James Summers, Kathleen Hilliard, Annette O’Connor. The committee has been formed to establish guidelines for Term Graduate Faculty membership for requests other than tenure/tenure track faculty. HLC Guidelines will be used as a basis for the proposal. Strand, Graves, and Holger will be consulted for best practices. The Committee will welcome input on initial report from colleges, departments, and faculty. Guidelines and processes will be approved and put in Constitution/By-Laws. A key policy issue will be how to evaluate people who don’t have a terminal degree, but have “tested” experience. Vet Med, Design, and Business may be areas that are affected by this. Programs can require stricter guidelines than the general university.

**Next Meeting:** Wednesday, December 14, 4:15 – 5:30 p.m., 3150 Beardshear Hall