**GRADUATE COUNCIL**

**Meeting Agenda**

Wednesday, January 25, 2017

4:15 – 5:30 p.m., 3150 Beardshear Hall [www.gradcouncil.iastate.edu](http://www.grad-council.iastate.edu/)

1. **Call to Order** - Chair of Council – Debra Marquart

# a. Seating of substitute council members - no substitutes present.

2. **Consent Agenda**  **- approved 9 -0**

# a. Minutes of Graduate Council Meeting, December 14, 2016

# b. Agenda for January 25 Meeting

c. Items from GCCC

a. [Proposal for Masters of Professional Practice in Dietetics](http://www.grad-council.iastate.edu/sites/default/files/2016-17/January%202017/Form%20A%20narrative_MPPD_1_23_2017.docx), revised 1/23/17

b. [MBA Specialization in BUSAN,](http://www.grad-council.iastate.edu/sites/default/files/2016-17/January%202017/MBA%20Specialization%20in%20BUSAN%20Proposal.doc)

c. [MBA Specialization in IS,](http://www.grad-council.iastate.edu/sites/default/files/2016-17/January%202017/MBA%20Specialization%20in%20IS%20Proposal.doc)

d. [Discontinue MS in Landscape Arch](http://www.grad-council.iastate.edu/sites/default/files/2016-17/January%202017/ISU_MSLADegreeTermination.pdf)

e. [ARCH 300-500](http://www.grad-council.iastate.edu/sites/default/files/2016-17/January%202017/ARCH%20300-500%20course%20numbers.pdf) dual list requests

f. [COM S 474/574 d](http://www.grad-council.iastate.edu/sites/default/files/2016-17/January%202017/COM%20S%20474_574%20dual%20list%20proposal.pdf)ual list request

3. **Announcements and Remarks**

# a. Graduate Council Chair – Debra Marquart

# b. Associate Provost and Graduate Dean – David Holger See Old Business comments regarding Chapter 10 and renumbering for Statistics.

c. Associate Graduate Dean – William Graves

Calendar of final and preliminary exams on Graduate College website. Adding public seminars may be a next step. What is the policy about attending an oral? We don’t have a policy if it is open to the public or not. Iowa is a Sunshine State – which has a liberal policy about attending public meetings. Graduate Council may want to develop a policy for attendance. A new online process for requesting exams is in place. Faculty and students receive notices and reminders for the exams. Some of the GR ST courses have been changed for Summer 2017. See attached document.

d. Assistant Graduate Dean – Craig Ogilvie   
International applications are down compared to previous years for spring. There may be a correlation between economy and applications. Data is preliminary and needs to have further study. Other universities and undergraduate programs will be reviewed.

4.  **Review of Action Items — Debra Marquart**

# a. none

5. **Old Business**

a. 2015-2016 Follow Up: Status of Chapter 9 Revisions — With Provost for final approval.

Ken Moore, past Graduate Council Chair, reported on his interactions with the University Policy and Advisory Committee (PLAC). Some actions of Graduate Council need to be vetted with PLAC, and some only need to be on an informational basis. Discussion took place about setting up an approval process and timeline so that the approval process is clear. It was also suggested that the Graduate Council may want to add an ex-officio from PLAC.

Status of Chapter 10 Revisions –

Needs to have language to constrain appeal process. Working with University Counsel to suggest language.

# b. Renumbering of Stat Courses – There were no updates on the renumbering process. Discussion took place regarding the consequences of not renumbering and negative effects on students. Time is growing short to implement any changes that could be effective by January 2018, when the policy change takes place. Why isn’t Statistics moving on renumbering? Other departments number at the 5XX level and open only to non-major students. There are ongoing discussions about renumbering courses to a 4-digit system.

6. **New Business**

# a. none

7. **Committee Reports** a. Update—Graduate Faculty Membership Committee (GFMC) – Steven Lonergan Members: Annette O-Connor, James Summers, Kathyrn Hilliard, Christina Campbell.

GFMC has met three times, formulating ideas. Items that have been discussed include: who has access to being a member, credentials of being a member, consideration of faculty assignments, if tenure/tenure track would be automatically approved, etc. Note: New TTE graduate faculty members need to attend an orientation session before they can be put on a graduate student’s committee. Problems might include people who are not tenure-track positions, designations as permanent or associate membership, people currently working toward their degree, role of Graduate Lecturer, NTE faculty, etc.

# A document is anticipated to be ready for Graduate Council review by the February meeting.

# b. Language proficiency requirement – Is Council comfortable with all international students taking TOEFL/English test? It was brought up that students who have worked for a number of years in an English speaking country should perhaps be eligible for a waiver. The Professional MBA at Iowa allows a waiver. No other programs do.

**Next Meeting:** Wednesday, February 15, 4:15 – 5:30 p.m., 3150 Beardshear Hall