

**Iowa State University
Graduate Council
MEETING MINUTES**

Meeting: Graduate Council	Key Roles
Date: April 18, 2018 Place: 3150 Beardshear	Meeting Leader: Steven Lonergan
Start Time: 4:15 pm	Support: Strand/Speer/Robinson
End Time: 5:30 pm	Resource:

TOPIC	Graduate Council website	DISCUSSION LEADER
<p>Call to Order</p> <ul style="list-style-type: none"> • Introductions • Seating of substitute council members <ul style="list-style-type: none"> ○ Maura McGrail sat in for Drena Dobbs ○ Amanda Bries was introduced as the liaison to GPSS next year 		Steven Lonergan, Chair
<p>Consent Agenda</p> <ul style="list-style-type: none"> • Minutes of Graduate Council Meeting, March 21, 2018 • Agenda for April 18, 2018 meeting • GCCC approval items <ul style="list-style-type: none"> Dual list proposal Com S 413X/513X Dual list proposal MTEOR 435X/535X Dual list proposal C I 475X/575X Dual list proposal Psych 405/505 • Graduate Faculty Membership Committee (GFMC) <ul style="list-style-type: none"> • FYI. Approval of Associate Graduate Faculty Status: Tami Brown-Bandl, ABE; Karen Scheel, PSYCH; Robert McNaull, ABE; Clint Schwab, AN S; Basak Aldemir-Bektas, CC EE; Andrew Severin, EEOB <ul style="list-style-type: none"> ○ Consent Agenda approved 10-0 		Lonergan
<p>Announcements and Remarks</p> <ul style="list-style-type: none"> • Graduate Council Chair, Steven Lonergan <ul style="list-style-type: none"> ○ Lonergan repeated that the Graduate Council will need a new representative to the Policy Library Advisory Committee next year and that Faculty Senate is still looking for feedback on the authorship policy, which can be found in the docket. ○ There is an Associate Dean search going on for the Graduate College, and there should be time in the interviews for Graduate Council Members and/or DOGEs. Lonergan also mentioned an ongoing discussion about assistantship appointments that Graves expanded on. • Graduate Dean, William Graves <ul style="list-style-type: none"> ○ Graves spoke about standardizing the start and end dates of graduate assistantship appointments (TAs, RAs, and AAs) to term appointments. The intent is to ensure that graduate assistants are being compensated equitably, to create greater competitiveness for ISU, and to help make the appointment process more efficient. Gottesman asked if the committee had received any student input, and Graves confirmed that there is no student on the committee yet, but he suggested that a student from the current Graduate Council could attend a meeting. Gottesman also suggested that now would be a good time to look at other issues surrounding assistantships, like posting positions on a public job board. 		Lonergan

<p>Graves notes that the committee will take Gottesman’s suggestions into account, but this committee has not yet explored much beyond what Graves reported.</p> <ul style="list-style-type: none"> ○ Graves thanked all members of the Graduate Council for their service this year. ● Assistant Graduate Dean, Craig Ogilvie <ul style="list-style-type: none"> ○ Ogilvie announced that the Graduate College career Advisory Board, which includes ISU alumni working in industry, met recently to start to understand ways to assist graduate students in finding non-academic employment. Ogilvie also noted that there is a new student group at ISU based on the student-led career services group at UC Berkley called Beyond Academia who are also working on career services for graduate students. ○ Shrotriya asked about current admission numbers, and Graves noted that applications were down 15%. He noted that it might be even more distressing to know that offers are down 8%; there have been reports from academic programs that colleges have instructed them to admit fewer students. ○ Graves also noted that this summer, there would be a push to ensure that continuing students are enrolled by the 10th day of the fall semester. Suggestions for encouraging students to register early include contacting departments, including registration information in the Graduate College newsletter, and e-mailing students directly. ● Graduate College Office, Judy Strand <ul style="list-style-type: none"> ○ Strand announced that there are nearly 40 applicants for the Graduate Council next year. There are five open positions out of 15. Voting will occur before the end of the semester. 	
<p>Old Business</p> <ul style="list-style-type: none"> ● Chapter 9. Vote on revisions posted on Docket. Sub-Committee: Deb Marquart, Dan Russell, George Weston, Steven Lonergan, Bill Graves, Judy Strand <ul style="list-style-type: none"> ○ Bothell was concerned that Chp. 9 still does not identify where students should go if their major professor is the department chair, but the Council ensured that part of the updated language does state that students come to the Graduate College when an issue cannot be resolved within a program.. The language was clarified with a small amendment in Chp. 9.5.2. ○ Riney-Kehrberg moved and Marquart seconded the motion to approve Chp. 9 with two friendly amendments to language in Chp. 9.5.2 and 9.5.1.. This was an update to a previous version of Chp. 9 that was approved by the Graduate Council in April 2016. The motion passed 12-0. 	Lonergan
<p>New Business</p> <ul style="list-style-type: none"> ● Recommendation for policy regarding supervisors of Postdoctoral studies – Ogilvie <ul style="list-style-type: none"> ○ Ogilvie followed up on a previous recommendation he proposed that would require a supervisor of postdocs to hold graduate faculty status. After some discussion he had with Ames Laboratory, it became apparent that this requirement would not be desirable for many of the scientists who work with postdocs, as they do not want to be evaluated by or associated with faculty in programs/department with which they do not have a relationship. Ogilvie proposed some language that would be inclusive of extension and Ames Laboratory, but he had not yet received verification that this would work for all parties involved. Lonergan also mentioned that it would be a good idea to speak with people at USDA who supervise postdocs before voting on the new language. Ogilvie hopes to get verification this summer and then propose a vote on this change in the fall. 	Lonergan
Committees	Lonergan

<ul style="list-style-type: none"> • Outside Committee Member Committee: Review and vote of survey document. Isaac Gottesman, Chr., Annette O’Connor, Nicola Bowler, Tonglu Li, Allen Miller, Dan Russell, Raimund Nagel, Mark Kaiser, Judy Strand, Sebastian Speer <ul style="list-style-type: none"> ○ Minor revisions and a couple of small additions have been made since the last meeting. The Council voted to approve sending the survey to the DOGES to direct discussion for next year’s Council. • GFMC Committee: Update: Should Graduate Lecturer come under more review of the GFMC, Pamela Riney-Kehrberg. <ul style="list-style-type: none"> ○ GFMC has slowed down some for the semester, but they are still ready to approve anything that comes in. There was discussion about whether GFMC could approve Associate Graduate Faculty in the summer without the Graduate Council approving them. Lonergan said that Graduate Council does not actually approve and that the listing on the consent agenda is simply an FYI, so the committee should still approve members in the summer. ○ There was also a discussion about whether this committee should consider changes to the approval process for graduate lecturer status. Currently, there is no required vetting of graduate lecturers beyond the Chair’s approval, and Lonergan asked Council if approval by the faculty might make the process too clunky or if this vetting would be beneficial. Weston asked how many graduate lecturers there are on campus, and Graves found that there are 41 active graduate lecturers. Ogilvie asked if there is a concentration of graduate lecturers in any specific programs, but that answer was not readily available. The Council decided that more information is needed before making a decision, but this might be a good idea for next year’s Council to discuss and consider. 	
Other Items/Issues	All

Next Meeting: TBA 2018, 3150 Beardshear

First Name	Last Name	Discipline Area	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Nicola	Bowler	Physical & Math Sciences & Engineering	P	P	P	A	P	P	P	A	P
Drena	Dobbs	Biological & Agricultural Sciences	P	P	A	P	P	P	P	P	S
Karin	Dorman	Physical & Math Sciences & Engineering	P	S	P	P	P	P	P	A	P
Isaac	Gottesman	Social Sciences & Education	P	P	P	P	P	P	P	P	P
Diane	Janvrin	Social Sciences & Education	P	P	A	P	A	A	P	P	P
Tonglu	Li	Arts & Humanities	P	P	P	P	A	P	P	P	A
Steve	Loneragan	Biological & Agricultural Sciences	P	P	P	P	P	P	P	P	P
Debra	Marquart	Arts & Humanities	P	P	P	P	P	A	P	P	P
W. Allen	Miller	Biological & Agricultural Sciences	P	P	P	P	P	P	S	P	P
Annette	O-Connor	Biological & Agricultural Sciences	P	P	A	A	P	P	P	P	A
Matthew	O-Neal	Biological & Agricultural Sciences	P	P	A	A	A	P	P	A	A
Pamela	Riney-Kehrberg	Arts & Humanities	P	S	P	A	P	P	P	P	P
Daniel	Russell	Social Sciences & Education	P	P	P	P	P	P	P	P	P
Pranav	Shrotriya	Physical & Math Sciences & Engineering	P	P	P	P	P	A	P	P	P
Costas	Soukoulis	Physical & Math Sciences & Engineering	A	A	P	P	A	A	P	A	P
Dan	Russell	Faculty Senate Representative	P	P	P	P	P	P	P	P	P
Muhammed	Walugembe	Post Doc	P	A	A	A	A	A	P	A	A
Raimund	Nagel	Post Doc	P	P	S	P	P	P	A	P	A
Julie	Bothell	Grad Student--Physical & Math Sciences & Engineering	P	P	P	P	P	P	P	P	P
Vivek	Lawana	Grad Student -- Biological & Agricultural Sciences	P	A	P	A	P	P	P	A	P
Michael	Belding	Grad Student -- Arts & Humanities	P	P	A	P	P	P	P	P	P
George	Weston	Grad Student--Social Sciences & Education	P	P	P	P	A	P	P	A	P
Ex-officio											
Bill	Graves	Dean of the Graduate College	P	A	P	A	A	P	A	P	P
Craig	Ogilvie	Assistant Dean, Graduate College	P	P	P	A	P	P	P	P	P
Judy	Strand	Program Coordinator	P	P	P	P	P	A	P	P	P
Natalie	Robinson	Record Analyst	P	P	A	P	P	P	P	P	P
Sebastian	Speer	Student Service Specialist	P	P	P	P	P	P	P	P	P
Exec Comm											
Ken	Moore	Biological & Agricultural Sciences	A	A	A	A	A	A	A	A	A
Gary	Munkvold	Biological & Agricultural Sciences	A	A	A	A	A	A	A	A	A
Deb	Marquart	Arts & Humanities	P	P	P	P	P	A	P	P	P