

**Iowa State University
Graduate Council
MEETING MINUTES**

Meeting: Graduate Council	Key Roles
Date: December 6, 2017 Place: 3150 Beardshear	Meeting Leader: Steven Lonergan
Start Time: 4:15 pm	Support: Strand/Speer/Robinson
End Time: 5:30 pm	Resource:

TOPIC
<p>Call to Order</p> <ul style="list-style-type: none"> • Introductions • Seating of substitute council members <ul style="list-style-type: none"> ○ No substitute members
<p>Consent Agenda- Approved 10-0</p> <ul style="list-style-type: none"> • Minutes of Graduate Council Meeting, November 15, 2017 • Agenda for December 6, 2017 meeting • GCCC approval items <ul style="list-style-type: none"> • None • Graduate Faculty Membership Committee (GFMC) <ul style="list-style-type: none"> • Approval of Associate Graduate Faculty Status Ranae Dietzel - Agron; Rohana Dassanayake - V MPM; Zhulin He - STAT; Lesley Bartlett - English
<p>Announcements and Remarks</p> <ul style="list-style-type: none"> • Graduate Council Chair, Steven Lonergan – no report • Graduate Dean, William Graves – no report • Assistant Graduate Dean, Craig Ogilvie <ul style="list-style-type: none"> ○ Ogilvie noted that there is an Industrial Advisory Board, comprised of alumni from the region that is offering some guidance to the career services unit of the Graduate College. Their first meeting was 12/8. Ogilvie also mentioned that there are preliminary conversations about how to handle possible tax changes for graduate student tuition and scholarships. Ogilvie and Jonathan Fox in HD FS calculated costs for typical ISU students and how ISU could help shoulder some of the burden of the tax reform plan if it should pass in both the House and Senate. The Council discussed how the tax plan might affect enrollment rates for the upcoming academic year and how admissions application fees might also be affected. • Graduate College Office, Judy Strand – no report
<p>Old Business</p> <ul style="list-style-type: none"> • Chapter 9 revisions – Meeting on December 13 with Mike Norton, Legal Counsel, 3150 Beardshear, 4:15 p.m. Chapter 9 revisions are available on the Graduate Council docket. Meeting on December 14 with Dr. Graves, graduate students, and Graduate Council, 1102 Pearson Hall, 3 – 4 p.m.
<p>New Business</p> <ul style="list-style-type: none"> • No new business
<p>Committees</p> <ul style="list-style-type: none"> • Outside Committee Member Committee: No report. Isaac Gottesman, Chr., Annette O'Connor, Nicola Bowler, Tonglu Li, Allen Miller, Dan Russell, Raimund Nagel, Mark Kaiser, Graduate Staff as needed

- Meeting of this committee will try to be scheduled before the next Council meeting. Graves will be at the first meeting.
- Expired Course Committee: Drena Dobbs, George Weston, Sebastian Speer. Proposal for review and vote.
 - Dobbs highlighted the changes to this policy as described in the handouts on the Docket. Lonergan and Speer offered some clarification on the rationale for changing the policy to allow 36 credits over 11 years old with no more than 12 of those credits being over 17 years old for Ph.D. students. Bowler raised concerns about the language in the Handbook which states: "...and the student has been professionally engaged in the discipline continuously since the prior graduate degree was earned," stating that this wording is exclusionary to women who have postponed their studies due to having children or anyone who must take some time off from his/her studies for personal reasons. This phrase was removed as a friendly amendment, and the changes passed 10-0. The Handbook will be changed to reflect the new policy.
- Double Degree Committee: Carlton Basmajian, Chr. (non-GC), Matt O-Neal, George Weston, Travis Sapp (non-GC), Natalie Robinson, Judy Strand
 - Basmajian was present to give the report and to answer questions. This subcommittee wanted to offer clarity in the double degree process. There is some confusion about how the current policy works. Lonergan clarified that the desired outcome of the double degree programs is to integrate the disciplines. There were discussions about offering a program that lightened the overall burden of completing two degrees while keeping the appropriate amount of rigor in each program. The subcommittee's proposal recommends that students need 24 credit hours to be completed in each program, with the total number of hours being equal to 75% of the hours required for the two programs added together. There was discussion about core course requirements vs. electives, how the math worked with larger programs, and the differences between double and concurrent degrees. Suggested changes to the policy included treating terminal degrees, like the architecture program, differently from other master's double degree programs, increasing the percentage of credit hours required to fulfill both degrees, and making the Handbook language clearer than what is in the proposed Handbook changes. The memo and proposal will be presented at the January DOGE meeting with an aim to vote in the February Council meeting.
- Admission Status Committee (Full/Restricted/Provisional): Recommendation/discussion. Deb Marquart, Ken Moore, Gary Munkvold
 - Marquart offered an update, but she and the subcommittee are currently waiting on the development of a form to help ensure that students understand provisions on their admission. There was some discussion about whether a centralized form was even necessary considering that many programs already have an internal process and that these forms would be processed not in the Graduate College, but in the programs. The Council also discussed how the removal of restricted and provisional admission would affect certificate only students as well as some operational concerns, like whether or not all students with below a 3.00 would complete a form. It was also suggested that any changes to the current policies might best be implemented in a spring 2019 admission cycle due to lower admission numbers.
- GFMC Committee: Pamela Riney-Kehrberg. Update on Associate Graduate Faculty approval process. Discussion about setting the number of Associate members on a committee.
 - Riney-Kehrberg offered an update on the new process. She said that it is working well overall, but the biggest problem is that those submitting nominations are not following directions. There were concerns about the faculty vote, as some faculty felt they were not voting on some of the Associate members. The Council discussed who in the major is able to vote and whether merely a majority of yes votes from faculty is needed or whether the number of yes and no votes needs to be recorded on the nomination form. The subcommittee will also be discussing the composition of the POS committee, namely how

many Associate members may be on a committee. The question was also raised as to whether the committee should look at Graduate Lecturer status or not.

Other Items/Issues

Next Meeting: January 17, 2018, 3150 Beardshear

First Name	Last Name	Discipline Area	Aug	Se pt.	Oc t	N ov	D ec	Ja n	Fe b	M ar	Apr
Nicola	Bowler	Physical & Math Sciences & Engineering	P	P	P	A	P				
Drena	Dobbs	Biological & Agricultural Sciences	P	P	A	P	P				
Karin	Dorman	Physical & Math Sciences & Engineering	P	S	P	P	P				
Isaac	Gottesman	Social Sciences & Education	P	P	P	P	P				
Diane	Janvrin	Social Sciences & Education	P	P	A	P	A				
Tonglu	Li	Arts & Humanities	P	P	P	P	A				
Steve	Lonergan	Biological & Agricultural Sciences	P	P	P	P	P				
Debra	Marquart	Arts & Humanities	P	P	P	P	P				
W. Allen	Miller	Biological & Agricultural Sciences	P	P	P	P	P				
Annette	O-Connor	Biological & Agricultural Sciences	P	P	A	A	P				
Matthew	O-Neal	Biological & Agricultural Sciences	P	P	A	A	A				
Pamela	Riney-Kehrberg	Arts & Humanities	P	S	P	A	P				
Daniel	Russell	Social Sciences & Education	P	P	P	P	P				
Pranav	Shrotriya	Physical & Math Sciences & Engineering	P	P	P	P	P				
Costas	Soukoulis	Physical & Math Sciences & Engineering	A	A	P	P	A				
Dan	Russell	Faculty Senate Representative	P	P	P	P	P				
Muhammed	Walugembe	Post Doc	P	A	A	A	A				
Raimund	Nagel	Post Doc	P	P	S	P	P				
Julie	Bothell	Grad Student--Physical & Math Sciences & Engineering	P	P	P	P	P				
Vivek	Lawana	Grad Student -- Biological & Agricultural Sciences	P	A	P	A	P				
Michael	Belding	Grad Student -- Arts & Humanities	P	P	A	P	P				
George	Weston	Grad Student--Social Sciences & Education	P	P	P	P	A				
Ex-officio											
Bill	Graves	Dean of the Graduate College	P	A	P	A	A				
Craig	Ogilvie	Assistant Dean, Graduate College	P	P	P	A	P				
Judy	Strand	Program Coordinator	P	P	P	P	P				
Natalie	Robinson	Record Analyst	P	P	A	P	P				
Sebastian	Speer	Student Service Specialist	P	P	P	P	P				
Exec Comm											
Ken	Moore	Biological & Agricultural Sciences	A	A	A	A	A				
Gary	Munkvold	Biological & Agricultural Sciences	A	A	A	A	A				
Deb	Marquart	Arts & Humanities	P	P	P	P	P				