Iowa State University

## Graduate Council

# Minutes

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| ***Meeting: Graduate Council*** | Key Roles |
| Date: August 30, 2017Place: 3150 Beardshear | Meeting Leader: Steven Lonergan |
| Start Time: 4:15 pm | Support: Judy Strand/Speer/Robinson |
| End Time: 5:30 pm | Resource:  |

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| Topic | Discussion Leader | Desired Outcome |
| Call to Order* Welcome
* Introductions
	+ All members introduced themselves and their role
* Seating of substitute Council members
	+ No substitute member were present
* Graduate Council information/guidelines
	+ Lonergan showed the Graduate Council portion of the Graduate College website and reviewed the purpose of the Graduate Council
 | Steven Lonergan, Chair | Information |
| Consent Agenda, * Minutes of Graduate Council Meeting, April 19, 2017
	+ Approved with vote of 13-0, no revisions
* Agenda for August 30, 2017 meeting
	+ Approved with vote of 13-0, no revisions
 | Lonergan | Protocol |
| Announcements and Remarks* Graduate Council Chair, Steven Lonergan
	+ Lonergan emphasized his goals to have a collegial, respectful, and participatory year for the Council.
* Graduate Dean, William Graves
	+ Graves thanked everyone for their service on the Council and indicated that he had some other suggested topics for Graduate Council consideration.
	+ Graves also outlined how some decisions made in this Council will be reviewed by the President and Provost, while less consequential items may not need their approval.
* Assistant Graduate Dean, Craig Ogilvie
	+ Ogilvie indicated some of the projects he will be working on this semester, including a review of interdisciplinary and interdepartmental programs, an NSF diversity and inclusion grant, and work with new graduate inclusion officers in each college.
	+ Ogilvie’s comments about interdisciplinary and interdepartmental programs sparked conversation and questions. This included questions about what specific information he was seeking, and what qualifications a program needs in order to be considered “interdepartmental.” Ogilvie clarified that he will be looking into what makes a great program, what support programs need, and what makes programs grow. Graves also indicated that there are questions about how programs are funded and how faculty are encouraged to participate in interdepartmental programs that need clarification. O’Neal and Miller spoke to their experiences working with interdepartmental programs and to the importance of emphasizing positive student & faculty experiences. Finally, Li and Dobbs asked if we might be able to track job placement outcomes for students in interdepartmental majors.
* Graduate College Office, Judy Strand
	+ Strand noted that this part in the agenda will be used for student support updates from the Graduate College in the future.
 | Lonergan | Information |
| Review of Action Items* English proficiency requirement
	+ This began with a discussion about programs that might be considered for TOEFL exam waivers (professional vs. coursework only master’s). After some discussion of the purpose and history of this issue, an ad hoc committee of Shrotriya, Marquart, and Bothell was assembled to make suggestions to the Council.
	+ Ogilvie and Graves presented possible questions to consider, namely how this might affect international students and whether or not an ISU graduate degree should indicate to other institutions that we have verified a student’s English proficiency.
 | Lonergan | Discussion |
| Old Business* Handbook information – Graduate Faculty advisers for graduate students
	+ Discussion of Chap. 6.1 in the Handbook centered on whether an adviser who is temporarily assigned to a graduate student before (s)he chooses a major professor needs to have graduate faculty status. The Council agreed that no changes are needed at this time.
* Chapter 9 status – William Graves
	+ Graves gave an update on the status of this portion of the Graduate Handbook. The review by the Legal Office resulted in changes. Graves is also reviewing to ensure that the document reflects implementable policy as opposed to suggestions for best practices. Lawana suggested that student input should be sought by Graves as he reviews the current state of the document.
* Effective Jan. 1, 2018, undergraduate credits allowed on POSC
	+ The allowable hours will be 9 instead of 15.
	+ The department of statistics will have four courses (401,410, 416, & 487) renumbered, which may assist some departments and students in meeting this change.
	+ There will be a reminder of changes at the DOGE meeting.
 | Lonergan | Discussion/ Announcements |
| New Business* Nominations for Vice-Chair of Graduate Council
	+ The Vice Chair will take Lonergan’s place on the Graduate Faculty Membership Committee (GFMC), must be in his/her first or second term on the Council, and will be Chair next year.
	+ Nominations are due to Lonergan before the next meeting so that a vote can take place.
* Suggested topics for future meetings
	+ Lonergan suggested that the Council consider the purpose of the outside committee member role. He recommended that Council members speak directly with DOGEs and others that they represent on Council for future topics to consider at Council.
	+ Robinson and Speer spoke about presenting information about the implementation of the expired course policy adopted in the Spring 2017 semester.
	+ Graves suggested review of restricted and provisional admission status and deadlines for the POSC as it relates to the preliminary exam and a student’s progress in his/her program.
 | Lonergan | Discussion |
| Committees* Lonergan mentioned the award committee, the GFMC, and ad hoc committees that will all play vital roles at this year’s Council.
 | Lonergan | Discussion |

Next Meeting: September 20, 2017, 3150 Beardshear