

**Iowa State University
Graduate Council
MEETING MINUTES**

Meeting: Graduate Council	Key Roles
Date: January 17, 2018 Place: 3150 Beardshear	Meeting Leader: Steven Lonergan
Start Time: 4:15 pm	Support: Strand/Speer/Robinson
End Time: 5:30 pm	Resource:

TOPIC
<p>Call to Order</p> <ul style="list-style-type: none"> • Introductions • Seating of substitute council members <ul style="list-style-type: none"> ○ None
<p>Consent Agenda</p> <ul style="list-style-type: none"> • Minutes of Graduate Council Meeting, December 6, 2017 • Agenda for January 17, 2018 meeting • GCCC approval items <ul style="list-style-type: none"> • None • Graduate Faculty Membership Committee (GFMC) <ul style="list-style-type: none"> • Approval of Associate Graduate Faculty Status George Fahey-Animal Science; Tyler Thacker-V MPM; Catherine Logue V MPM; Denny Schrock-Horticulture; Mahdi Saatchi-Animal Science; Wendie Schneider-History; Catherine Vrentas-V MPM; <p>Consent agenda approved 9-0</p>
<p>Announcements and Remarks</p> <ul style="list-style-type: none"> • Graduate Council Chair, Steven Lonergan <ul style="list-style-type: none"> ○ Lonergan warned the council that there were many items that might be voted on next month both from the council agenda and the GCCC agenda. He requested that members make sure to pre-read information before next meeting. • Graduate Dean, William Graves <ul style="list-style-type: none"> ○ Graves had no remarks to begin the meeting • Assistant Graduate Dean, Craig Ogilvie <ul style="list-style-type: none"> ○ Ogilvie had three notes: admission applications Jan 1 2017 to Jan 1 2018 are down about 17%, with 24% down for international students, 14% down for Iowa residents, and 8% up for non-Iowa domestic students. Graves suggested that the decline in applications could be due in part to the fact that some programs implemented pre-applications for the first time, and pre-application numbers within programs are not counted in Ogilvie's numbers. Miller suggested that the inverse relationship with current market conditions could also account for the decline, while Ogilvie pointed out that market conditions can also increase applications because successful companies pay for their employees to go to school. ○ Ogilvie noted that he checked in with approximately 60 African students on campus in light of recent national discourse. ○ Ogilvie also brought up whether the supervisors of Post Docs need to be members of the Graduate Faculty. There was some discussion about whether the requirement that supervisors must be faculty is enforced and whether people need to be faculty members to be members of the graduate faculty. It was confirmed that faculty must have affiliate status before they can become graduate faculty. Lonergan and Ogilvie will clarify whether

this policy needs to be better enforced based on current Handbook language or whether a change should be discussed in a later meeting.

- Graduate College Office, Judy Strand – No report

Old Business

- [Chapter 9](#) revisions –
Sub-Committee met to write a revised Chp. 9 that is informed by Dr. Graves’s version of Chp. 9 and University Counsel’s input but that retains the rights and responsibilities that were included in the April 2016 version that was approved by Graduate Council. Current revisions will be presented to University Counsel for review Sub-Committee: Deb Marquart, Dan Russell, George Weston, Steven Lonergan, Bill Graves, Judy Strand
 - Sub-Committee has met and a new document has been written mostly among Russell, Weston, and Marquart. This document will be shown to legal for advice and the DOGEs for information soon once the final revisions have been made.

New Business

Committees

- Outside Committee Member Committee: **Report.** Isaac Gottesman, Chr., Annette O’Connor, Nicola Bowler, Tonglu Li, Allen Miller, Dan Russell, Raimund Nagel, Mark Kaiser, Judy Strand, Sebastian Speer
 - Gottesman gave a brief summary of the recent meeting of this committee, and after much discussion in the committee, they realized that they did not have enough information about how the outside member is actually handled across campus to make an informed policy decision. Gottesman presented a proposal to survey the DOGEs about outside members and other processes in their programs. There was discussion about the usefulness of the information the timeline for gathering answers, how much work it will take to evaluate the data, and the format in which the survey will be delivered to DOGEs (i.e. qualtrics survey).. Council suggested adjusting the letter to the DOGEs to be more general and less focused on just the outside member and adding a question about what problems the DOGEs see in their programs to the end of survey. Graves discussed the feedback, both negative and positive, from departments about the Graduate College assigning the outside member. Lonergan suggested that some tweaks be made to the letter and survey and it be reviewed either by e-mail prior to the February meeting or at the February meeting.
- Double Degree Committee: **Submit Proposal for February vote:** Double Degree Policy. Carleton Basmajian, Chr. (non-GC), Matt O-Neal, George Weston, Travis Sapp (non-GC), Natalie Robinson, Judy Strand.
 - Lonergan gave an overview of this change again, and questions were taken. Robinson raised a question about whether the policy should address double degree programs that mix thesis programs with non-thesis or coursework only programs. Speer clarified that historically, these programs were only approved as thesis with thesis or non-thesis with non-thesis. He confirmed that coursework only programs were not allowed because the Handbook states that double degree students must complete a single final oral exam and a single thesis or creative component that integrate both majors.
- Admission Status Committee (Full/Restricted/Provisional): Deb Marquart, Ken Moore, Gary Munkvold. **Submit Proposal for February vote.**
 - This was tabled until February.
- GFMC Committee: Pamela Riney-Kehrberg. Update on Associate Graduate Faculty approval process.
 - Riney-Kehrberg asked that DOGEs be reminded that approval of graduate faculty status is not a quick process (it takes approximately two months to approve a request) and that a vote of a majority of the members of a program is required for new graduate faculty appointments. She also noted that the number of associate members allowed on a POSC committee should be addressed by the Graduate Council at some point.

Next Meeting: February 21, 2018, 3150 Beardshear

First Name	Last Name	Discipline Area	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Nicola	Bowler	Physical & Math Sciences & Engineering	P	P	P	A	P	P			
Drena	Dobbs	Biological & Agricultural Sciences	P	P	A	P	P	P			
Karin	Dorman	Physical & Math Sciences & Engineering	P	S	P	P	P	P			
Isaac	Gottesman	Social Sciences & Education	P	P	P	P	P	P			
Diane	Janvrin	Social Sciences & Education	P	P	A	P	A	A			
Tonglu	Li	Arts & Humanities	P	P	P	P	A	P			
Steve	Loneragan	Biological & Agricultural Sciences	P	P	P	P	P	P			
Debra	Marquart	Arts & Humanities	P	P	P	P	P	A			
W. Allen	Miller	Biological & Agricultural Sciences	P	P	P	P	P	P			
Annette	O-Connor	Biological & Agricultural Sciences	P	P	A	A	P	P			
Matthew	O-Neal	Biological & Agricultural Sciences	P	P	A	A	A	P			
Pamela	Riney-Kehrberg	Arts & Humanities	P	S	P	A	P	P			
Daniel	Russell	Social Sciences & Education	P	P	P	P	P	P			
Pranav	Shrotriya	Physical & Math Sciences & Engineering	P	P	P	P	P	A			
Costas	Soukoulis	Physical & Math Sciences & Engineering	A	A	P	P	A	A			
Dan	Russell	Faculty Senate Representative	P	P	P	P	P	P			
Muhammed	Walugembe	Post Doc	P	A	A	A	A	A			
Raimund	Nagel	Post Doc	P	P	S	P	P	P			
Julie	Bothell	Grad Student--Physical & Math Sciences & Engineering	P	P	P	P	P	P			
Vivek	Lawana	Grad Student -- Biological & Agricultural Sciences	P	A	P	A	P	P			
Michael	Belding	Grad Student -- Arts & Humanities	P	P	A	P	P	P			
George	Weston	Grad Student--Social Sciences & Education	P	P	P	P	A	P			
Ex-officio											
Bill	Graves	Dean of the Graduate College	P	A	P	A	A	P			
Craig	Ogilvie	Assistant Dean, Graduate College	P	P	P	A	P	P			
Judy	Strand	Program Coordinator	P	P	P	P	P	A			
Natalie	Robinson	Record Analyst	P	P	A	P	P	P			
Sebastian	Speer	Student Service Specialist	P	P	P	P	P	P			
Exec Comm											
Ken	Moore	Biological & Agricultural Sciences	A	A	A	A	A	A			
Gary	Munkvold	Biological & Agricultural Sciences	A	A	A	A	A	A			
Deb	Marquart	Arts & Humanities	P	P	P	P	P	A			