

**Iowa State University  
Graduate Council  
MEETING MINUTES**

<b>Meeting: Graduate Council</b>	<b>Key Roles</b>
Date: October 18, 2017 Place: 3150 Beardshear	Meeting Leader: Steven Lonergan
Start Time: 4:15 pm	Support: Strand/Speer/Robinson
End Time: 5:30 pm	Resource:

<b>TOPIC</b>
<p>Call to Order</p> <ul style="list-style-type: none"> <li>• Introductions <ul style="list-style-type: none"> <li>○ Helena Khazdozian for Raimund Nagel</li> <li>○ Tracy Turner for questions about BID/MBA proposal</li> </ul> </li> <li>• Seating of substitute council members <ul style="list-style-type: none"> <li>○ None</li> </ul> </li> </ul>
<p>Consent Agenda</p> <ul style="list-style-type: none"> <li>• Minutes of Graduate Council Meeting, September 29, 2017</li> <li>• Agenda for October 18, 2017 meeting</li> <li>• GCCC approval items <ol style="list-style-type: none"> <li>1. <a href="#">Proposal for a Bachelor of Industrial Design (BID)/MBA</a> <ol style="list-style-type: none"> <li>a. Lonergan stressed that this proposal would include 12 hours of overlap for Undergrad and grad, rather than the usual 6</li> </ol> </li> <li>2. <a href="#">Proposal for a Master of Real Estate Development</a></li> <li>3. <a href="#">Proposal for Ph.D. Population Sciences in Animal Health</a></li> <li>4. <a href="#">Ch E 410X/510X</a> dual list proposal Pass 11-0, Riney-Kehrberg moved, Shrotriya seconded</li> </ol> </li> </ul>
<p>Announcements and Remarks</p> <ul style="list-style-type: none"> <li>• Graduate Council Chair, Steven Lonergan <ul style="list-style-type: none"> <li>○ Lonergan spoke about the work the GCCC and subcommittees were doing and ensuring that the Graduate Council was being represented at DOGE meetings.</li> </ul> </li> <li>• Graduate Dean, William Graves <ul style="list-style-type: none"> <li>○ Graves spoke about the upcoming three minute thesis competition and encourages members to attend.</li> <li>○ Graves also spoke about research that the Center for Communication Excellence is analyzing about 126 theses and dissertations that were reviewed during the Summer of 2017 that brought up some concerning data about published works. There were questions about the methodology, how this compared to other universities, and the goals of this research. This also led to discussions about possible requirements for all graduate students or programming and student assistance in writing earlier in their enrollment at Iowa State.</li> <li>○ Graves also brought up comparison data for the AAU Ph.D. Exit Survey, which showed Iowa State lacking in the areas of advising and preparation for prelims and final exams. Discussion on this centered on what was meant by advising. Also, Russell drew a connection between advising, prelim and final prep, and the communication support that was previously discussed. Bowler stated that she just found out the center existed and suggested outreach directly to major professors.</li> </ul> </li> <li>• Assistant Graduate Dean, Craig Ogilvie</li> </ul>

- Ogilve had no comments.
- Graduate College Office, Judy Strand
  - Strand had no comments.

#### Old Business

- Chapter 9 status – Graves
  - Graves said that he had no concrete update, but he would likely distribute one before the next meeting for discussion during the meeting. Weston offered concern that this document was developed largely by and for students, but now what was voted on is being adjusted without student input. Graves indicated that grievance processes will stay and offered a couple of anecdotes of grievance processes. Graves also said that much of what needs to be changed is due to legal clarity.

#### New Business

- Sign up for Graduate College Award Committees
  - A sign-up sheet was circulated for 4 awards that the Graduate College gives to faculty.

#### Committees

- English proficiency requirement – Deb Marquart, Pranav Shrotriya, Julie Bothell
  - An update from this subcommittee will be coming in November.
- Outside Committee Member Committee: Annette O’Connor, Isaac Gottesman, Nicola Bowler, Tonglu Li, Allen Miller, Dan Russell, Raimund Nagel, Mark Kaiser, Graduate Staff as needed
  - Lonergan gave a report on this meeting. This subcommittee is looking at procedure rather than policy. At the meeting, the need that was identified to be lacking was more on the process, rigor, and student advocacy side rather than the diversity of ideas side. This committee may look at creating a form or adjusting a current form in order to cover these needs. It was suggested that DOGEs get more involved in committee makeup. Number of members on committee and what exactly defines an outside member was not actually discussed.
- Double Degree Committee: Matt O-Neal, George Weston, Travis Sapp (non-GC), Carlton Basmajian (non-GC), Natalie Robinson, Judy Strand

This committee met and identified the following questions they will be considering:

How can the defined programs be more clearly defined and distinguished? (especially double degree and concurrent, but also co-majors)

What are the perceived benefits and outcomes of the double degree programs?

*One might be the requirement to integrate work into one exam and thesis as it is worded in the Handbook currently.*

How do you document integration in a double degree program?

What is the equitable assignment of “non-overlapping” credits in a double degree program that includes a degree with a large number of credits?

*Can we agree on a percentage of “non-overlapping credits” instead of a set number?*

Double degree programs –as worded now- require integration of the two subject areas in the exam. If one of the participating programs does not include an exam or thesis, should this be considered a concurrent degree?

- Expired Course Committee: Drena Dobbs, George Weston, Sebastian Speer
  - Speer reported out on this meeting. He explained the issue that the Graduate College was having in applying this Spring 2017 updated policy. The Graduate College had reviewed two students who were out of compliance with the policy, but they would not be if they waited one or two years to graduate. Speer also reported back on the idea of content-rich coursework and whether that should be part of a new policy. The subcommittee did not feel this was important, and they wanted to leave specific course

decisions up to the POS committee. The subcommittee will circulate a replacement wording for the policy which could be voted on in November.

- Admission Status Committee (Full/Restricted/Provisional): Deb Marquart, Ken Moore, Gary Munkvold
  - This committee will give a report in November.

Other Items/Issues

- Marquart mentioned two policies that are coming into effect from the Policy Library Advisory Council: one for Sexual Misconduct, Assault, Harassment, Stalking, and Intimate Partner Violence Involving Students, and one for Donated Leave for Catastrophic Illness or Injury.

Next Meeting: November 15, 2017, 3150 Beardshear

First Name	Last Name	Discipline Area	Aug	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Nicola	Bowler	Physical & Math Sciences & Engineering	P	P	P						
Drena	Dobbs	Biological & Agricultural Sciences	P	P	A						
Karin	Dorman	Physical & Math Sciences & Engineering	P	S	P						
Isaac	Gottesman	Social Sciences & Education	P	P	P						
Diane	Janvrin	Social Sciences & Education	P	P	A						
Tonglu	Li	Arts & Humanities	P	P	P						
Steve	Lonergan	Biological & Agricultural Sciences	P	P	P						
Debra	Marquart	Arts & Humanities	P	P	P						
W. Allen	Miller	Biological & Agricultural Sciences	P	P	P						
Annette	O-Connor	Biological & Agricultural Sciences	P	P	A						
Matthew	O-Neal	Biological & Agricultural Sciences	P	P	A						
Pamela	Riney-Kehrberg	Arts & Humanities	P	S	P						
Daniel	Russell	Social Sciences & Education	P	P	P						
Pranav	Shrotriya	Physical & Math Sciences & Engineering	P	P	P						
Costas	Soukoulis	Physical & Math Sciences & Engineering	A	A	P						
Dan	Russell	Faculty Senate Representative	P	P	P						
Muhammed	Walugembe	Post Doc	P	A	A						
Raimund	Nagel	Post Doc	P	P	S						
Julie	Bothell	Grad Student--Physical & Math Sciences & Engineering	P	P	P						
Vivek	Lawana	Grad Student -- Biological & Agricultural Sciences	P	A	P						
Michael	Belding	Grad Student -- Arts & Humanities	P	P	A						
George	Weston	Grad Student--Social Sciences & Education	P	P	P						
Ex-officio											
Bill	Graves	Dean of the Graduate College	P	A	P						
Craig	Ogilvie	Assistant Dean, Graduate College	P	P	P						
Judy	Strand	Program Coordinator	P	P	P						
Natalie	Robinson	Record Analyst	P	P	P						
Sebastian	Speer	Student Service Specialist	P	P	P						
Exec Comm											
Ken	Moore	Biological & Agricultural Sciences	A	A	A						
Gary	Munkvold	Biological & Agricultural Sciences	A	A	A						
Deb	Marquart	Arts & Humanities	P	P	P						