

**Iowa State University
Graduate Council
Minutes**

Meeting: Graduate Council		Key Roles	
Date: September 20, 2017 Place: 3150 Beardshear		Meeting Leader: Steven Lonergan	
Start Time: 4:15 pm		Support: Strand/Speer/Robinson	
End Time: 5:30 pm		Resource:	

TIME	TOPIC	DISCUSSION LEADER
4:15	Call to Order <ul style="list-style-type: none"> • Introductions • Seating of substitute council members <ul style="list-style-type: none"> ○ Kathy Hilliard was substituting for Pamela Riney-Kehrberg ○ Mark Kaiser was substituting for Karin Dorman 	Steven Lonergan, Chair
4:25	Consent Agenda <ul style="list-style-type: none"> • Minutes of Graduate Council Meeting, August 30, 2017 • Agenda for September 20, 2017 meeting <ul style="list-style-type: none"> ○ Consent Agenda approved 9-0 	Lonergan
4:30	Announcements and Remarks <ul style="list-style-type: none"> • Graduate Council Chair, Steven Lonergan <ul style="list-style-type: none"> ○ Lonergan noted that the Graduate Catalog and Curriculum Committee will have three items on the consent agenda next month that need to be reviewed before the October meeting. ○ In meetings with the Associate and Assistant Deans of Graduate Education from the Colleges, it was made clear that gap funding and flexible admission funding may no longer be as available. Family leave funding is still a priority. More information about these different types of funding may be requested ○ The Presidential Scholarship may be changing to revamp the use of funds so that they are more merit-based. Further information about it will be gathered from departments. ○ Reminder that Graduate Faculty Membership Committee (GFMC) new process will begin October 1. A faculty vote from the program will be required. The new Vice Chair of the Graduate Council will chair the GFMC. ○ Request to serve on sub-committees: Outside member, double degree, and expired coursework • Graduate Dean, William Graves – not present • Assistant Graduate Dean, Craig Ogilvie –no comments • Graduate College Office, Judy Strand <ul style="list-style-type: none"> ○ Strand is now Title IX Deputy for the Graduate College, and there will be a Green Dot Initiative training on October 13th from 1-4 p.m. in the Pioneer Room of the MU. Those interested in participating should contact Strand directly. 	Lonergan

4:45	<p>Old Business</p> <ul style="list-style-type: none"> • Chapter 9 status – message from Graves <ul style="list-style-type: none"> ○ More concrete updates will be presented in October meeting. • Campaign of Welcome update – Marquart <ul style="list-style-type: none"> ○ Marquart discussed a productive meeting last spring with Ogilvie, and Weston. Marquart and Weston will meet with Bill Gutowski in LAS who was interested in working on the campaign ○ Weston briefly explained the original purpose of the Campaign of Welcome, especially as it relates to welcoming international students upon their arrival to the U.S. 	Lonergan
4:55	<p>New Business</p> <ul style="list-style-type: none"> • Nominations for Vice-Chair of Graduate Council Pam Riney-Kehrberg, nominated; Other nominations? <ul style="list-style-type: none"> ○ Riney-Kehrberg was the only member nominated and was approved 13-0 ○ This was followed by a short clarification on voting status. There may be future discussion about student and post-doc voting • Outside committee members, formation of committee and discussion <ul style="list-style-type: none"> ○ Lonergan identified interest from the Graduate College and the Associate Deans from the academic colleges in evaluating the purpose and current procedures for outside member participation. He identified the action items for this committee as defining the outside member role and reporting back an objective ○ Lonergan mentioned the previously- reported idea that the Graduate College might think about having a roster of qualified outside members and assigning one to students ○ Marquart noted 2.4.4 in the Graduate Faculty Handbook and questioned whether this decision about outside membership was in the purview of the Graduate Council ○ Multiple members raised concerns about how they currently use the outside member and how that would change if the Graduate College assigned them ○ Kaiser noted that the Statistics department was inundated with requests to serve as outside members when the Graduate College required outside members to be from different departments ○ Questions were raised about when the requirements for outside membership changed re: outside member being outside the area of specialization rather than outside the department ○ O'Connor spoke about differences in other institutions, such as there being separate directing and examining committees and the DOGE attending all defenses to evaluate rigor ○ Gottesman brought up the number of people on a committee and suggested that faculty might be more involved in each committee if they were required to serve on fewer ○ Bowler proposed that having an outside member outside the student's department might ensure rigor because that faculty member would not have a vested interest in graduating students in his/her own field 	Lonergan

	<ul style="list-style-type: none"> ○ There was also discussion about how the Graduate College assigning an outside member may take away from of the independence students have in choosing their committees ○ Graves would like a report by the Oct. meeting ● Request to review double degree programs – Graduate College <ul style="list-style-type: none"> ○ Lonergan relayed that the Graduate College has noticed some inconsistencies in the previously-approved programs and the policy in the Graduate College Handbook ○ Some discussion was had around the distinction between concurrent and double degrees, how many hours are required for each degree, and whether double degrees had to come from the pre-approved list ○ O’Neal asked whether students received two separate diplomas for double degrees, and it was verified that they do ○ The double degree subcommittee is charged with reporting on their findings and recommendations by the Oct. or Nov. meeting and having conclusions by Dec. ● Over-age course policy. Form committee to review and work with Graduate College staff to correct inconsistencies. Speer/Robinson <ul style="list-style-type: none"> ○ Speer presented a couple of cases of implementing the policy passed in Spring 2017 that led to some concerns about the policy. The Graduate College noticed logical inconsistencies in the policy and seeks guidance from the subcommittee for a modified policy proposal that will be consistent with the intent of the policy and more operational for the Graduate College ● Admission Policy Consideration. Proposal from Dean Graves <ul style="list-style-type: none"> ○ Lonergan indicated that the Graduate College is considering removing restricted and provisional admission status, Students with less than a 3.00 GPA could be admitted on full status if provisional and restricted status were eliminated, enabling the programs to set their own standards for admission ○ The Council discussed whether or not the TOEFL/English requirements were still part of the admissions process, and it was confirmed that English proficiency will still be required ○ The Executive Committee will report on this proposal in October 	
5:15	<p>Committees</p> <ul style="list-style-type: none"> ● English proficiency requirement – Deb Marquart, Pranav Shrotriya, Julie Bothell <ul style="list-style-type: none"> ○ Marquart found a colleague who runs a committee called EPEC, formerly chaired by Holger. ○ This subcommittee plans to meet with EPEC and discuss this requirement/change ○ Gottesman expressed concern about whether this committee makes policy that affects graduate students. If so, the changes should be brought before the Graduate Council. 	Lonergan
5:25	Other Items/Issues	All

Next Meeting: October 18, 2017, 3150 Beardshear

First Name	Last Name	Discipline Area	Aug	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Nicola	Bowler	Physical & Math Sciences & Engineering	P	P							
Drena	Dobbs	Biological & Agricultural Sciences	P	P							
Karin	Dorman	Physical & Math Sciences & Engineering	P	S							
Isaac	Gottesman	Social Sciences & Education	P	P							
Diane	Janvrin	Social Sciences & Education	P	P							
Tonglu	Li	Arts & Humanities	P	P							
Steve	Lonergan	Biological & Agricultural Sciences	P	P							
Debra	Marquart	Arts & Humanities	P	P							
W. Allen	Miller	Biological & Agricultural Sciences	P	P							
Annette	O'Connor	Biological & Agricultural Sciences	P	P							
Matthew	O-Neal	Biological & Agricultural Sciences	P	P							
Pamela	Riney-Kehrberg	Arts & Humanities	P	S							
Daniel	Russell	Social Sciences & Education	P	P							
Pranav	Shrotriya	Physical & Math Sciences & Engineering	P	P							
Costas	Soukoulis	Physical & Math Sciences & Engineering	A	A							
Dan	Russell	Faculty Senate Representative	P	P							
Muhammed	Walugembe	Post Doc	P	A							
Raimund	Nagel	Post Doc	P	P							
Julie	Bothell	Grad Student--Physical & Math Sciences & Engineering	P	P							
Vivek	Lawana	Grad Student -- Biological & Agricultural Sciences	P	A							
Michael	Belding	Grad Student -- Arts & Humanities	P	P							
George	Weston	Grad Student--Social Sciences & Education	P	P							
Ex-officio											
Bill	Graves	Dean of the Graduate College	P	A							
Craig	Ogilvie	Assistant Dean, Graduate College	P	P							
Judy	Strand	Program Coordinator	P	P							
Natalie	Robinson	Record Analyst	P	P							
Sebastian	Speer	Student Service Specialist	P	P							
Exec Comm											
Ken	Moore	Biological & Agricultural Sciences	A	A							
Gary	Munkvold	Biological & Agricultural Sciences	A	A							
Deb	Marquart	Arts & Humanities	P	P							