

**Iowa State University
Graduate Council
MEETING MINUTES**

<i>Meeting: Graduate Council</i>	<i>Key Roles</i>
Date: September 19, 2018 Place: 3150 Beardshear Hall	Meeting Leader: Pamela Riney-Kehrberg
Start Time: 4:15 pm	Support: Sebastian Speer, Natalie Robinson, Judy Strand
End Time: 5:30 pm	Resource:

TOPIC
<p>Call to Order</p> <ul style="list-style-type: none"> • Seating of substitute council members <ul style="list-style-type: none"> ○ Anne Foegen seated in place of Isaac Gottesman
<p>Consent Agenda</p> <ul style="list-style-type: none"> • Minutes of Graduate Council Meeting, August 29, 2018 • Agenda for September 19, 2018 meeting • Items from GCCC: • Dual list of I E 445X/545X Dual list of TSM 449X/549X Dual list of TSM 470/570X Proposal for new Specializations in Psychology: Social Psychol; Cognitive Psychol • FYI - Associate Graduate Faculty approvals: <ul style="list-style-type: none"> ○ Approved 12-0
<p>Announcements and Remarks</p> <ul style="list-style-type: none"> • Graduate Council Chair, Pamela Riney-Kehrberg <ul style="list-style-type: none"> ○ None • Graduate Dean, William Graves <ul style="list-style-type: none"> ○ Graves reminded the Council about the Three Minute Thesis competition coming up on October 23. The deadline for students to apply is September 24. He encouraged faculty to urge their students from the humanities, social sciences, and business to compete. ○ He also suggested that the Council may want to consider the due date of the POSC form. Currently, the Graduate College requires that a student's first POSC is approved no later than the last day of the term before the preliminary oral exam for Ph.D. candidates or final oral exam for master's candidates. This enables some students to defend as early as two or three weeks after the POSC was approved, and Graves's suggestion, with input from the faculty, is to move the POSC deadline so that six months must elapse between the POSC approval and an oral exam • Associate Graduate Dean, Carolyn Cutrona <ul style="list-style-type: none"> ○ Cutrona announced that the second new DOGE training will be held November 7. She also suggested including bullying or general unfair treatment by faculty members in chapter 9 as a possible discussion topic. The processes and procedures for handling a case in which a formal grievance has been filed and a protected class is involved was compared to cases of bullying or unfair treatment, and it became clear that there is a transparent process for filing formal grievances that fall under Title IX, but there is no clear process for the former outlined in the Graduate College Handbook. • Graduate College Office, Judy Strand <ul style="list-style-type: none"> ○ Strand relayed that there are currently 65 students signed up to participate in the Three Minute Thesis competition. She also announced that the Graduate College will be presenting a mid-semester workshop: Thriving in Graduate School on October 10.

Review of Action Items

- Sign up for Graduate College Award Committees
 - Strand passed around sign-up sheets for the various awards given by the Graduate Council.

Old Business

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New Business

- Nominations/vote for Vice-Chair of Graduate Council
 - Lonergan nominated Bowler. There were no other nominations and Riney-Kehrberg closed nominations. Bowler was approved 13-0.
- Members for Graduate Faculty Membership Committee (GFMC)
 - Riney-Kehrberg relayed that there has been little to no interest or support in gaining members for this committee. She also told the Council that the Associate Deans questioned the need for the committee, and that they did not feel it was their job to find people for this committee. Lonergan defended the need for the committee to ensure that there is rigor in the review process for graduate faculty. Foegen discussed the frustration that her program experienced over the summer in hiring new faculty to teach fall courses. Riney-Kehrberg acknowledged that the committee does not meet regularly over the summer because some of the members are on nine-month appointments and do not work in the summer., She mentioned one idea that was presented too her: to split applications into “controversial” and “non-controversial” requests.
 - Strand and Lonergan also mentioned that part of the impetus for the GFMC was at the request of the Higher Learning Commission. Riney-Kehrberg passed around a sheet requiring each member to nominate someone from their college to help put this committee together. Marquart, Lonergan, and Miller are appointed to an ad-hoc committee to help clear the applications that were currently pending.
- Suggested topics: policy to establish a process that would lead to probation or suspension of graduate faculty status
 - Graves explained that probation or suspension of graduate faculty status is a punitive measure that the Provost can assign in cases that fall under Chapter 7 of the Faculty Handbook. He has wondered, since the Graduate College has authority to grant graduate faculty status, whether it should also have the authority to suspend this status. He mentioned specific cases of bullying or not submitting grades that don't seem to be covered by Title IX or the Faculty Handbook that might warrant Graduate College intervention. Cutrona mentioned seeing some of these cases and how it is unclear what the Graduate College can do about these situations or what the process for handling these situations is, noting the parallel policies in the Faculty Handbook and the Graduate College Handbook.
 - Dobbs asked if the Council wants to get involved, as there is already a process for severe infractions through the Provost’s Office
 - Chaudhry mentioned work that the Office of Equal Opportunity is doing, namely that they are looking to form a committee that handles Title IX complaints, though it was noted that many of the instances of bullying do not fall under their purview.
 - Jaramillo-Cherrez noted that targeting larger culture shifts may be more beneficial, though it was noted that this specific cases are more likely to be isolated incidents than cultural issues within a department.
 - Katz viewed Graduate College punitive action as a way to account for situations that might fall between the cracks, or situations that are not covered by Title IX or formal grievances.
 - Bries noted that much of the vulnerability here falls on the student, and it can be difficult for students move a case like this forward for fear of retaliation, among other reasons. Riney-Kehrberg, Cutrona, and Bries were appointed to a sub-committee to consider this and bring back more information or proposals.

Committees

- Graduate Faculty Membership Committee: Vice Chair of the Graduate Council; other volunteers needed.
 - This discussion was noted in New Business.
- Departmental Graduate Handbook Committee: Drena Dobbs and Matthew Ellinwood, Co-Chairs; Steven Lonergan, Carolyn Cutrona, Joshua Wolanyk
 - Dobbs reported that this committee has begun to collect resources and a meeting will happen prior to the next Graduate Council meeting. Katz asked if there were any handbooks from the College of Design in their materials, and offered to help them receive one to review. A handbook from the School of Education is also on its way to this committee.

Other Items/Issues

Next Meeting: October 17, 2018, 3150 Beardshear

First Name	Last Name	Discipline Area	Aug	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Nicola	Bowler	Physical & Math Sciences & Engineering	A	P							
Shana	Carpenter	Social Sciences & Education	P	P							
Drena	Dobbs	Biological & Agricultural Sciences	P	P							
Matthew	Ellinwood	Biological & Agricultural Sciences	P	P							
Isaac	Gottesman	Social Sciences & Education	P	P							
April	Katz	Arts & Humanities	P	P							
Tonglu	Li	Arts & Humanities	P	P							
Steve	Lonergan	Biological & Agricultural Sciences	P	P							
W. Allen	Miller	Biological & Agricultural Sciences	P	P							
Daji	Qiao	Physical & Math Sciences & Engineering	P	P							
Pamela	Riney-Kehrberg	Arts & Humanities	P	P							
Daniel	Russell	Social Sciences & Education	P	P							
Maria	Salas-Fernandez	Biological & Agricultural Sciences	P	P							
Pranav	Shrotriya	Physical & Math Sciences & Engineering	A	A							
Costas	Soukoulis	Physical & Math Sciences & Engineering	A	A							
Annette	O'Connor	Faculty Senate Representative	P	P							
Malavika	Adur	Post Doc	P	P							
Brijith	Thomas	Post Doc	P	A							
Joshua	Wolanyk	Grad Student--Physical & Math Sciences & Engineering	P	P							
Amanda	Bries	Grad Student -- Biological & Agricultural Sciences	P	P							
		Grad Student -- Arts & Humanities									
Nadia	Jaramillo Cherrez	Grad Student -- Social Sciences and Education	P	P							
Ex-officio											
Bill	Graves	Dean of the Graduate College	P	P							
Carolyn	Cutrona	Assistant Dean, Graduate College	P	P							
Natalie	Robinson	Program Coordinator	P	P							
Sebastian	Speer	Record Analyst	P	P							
Judy	Strand	Student Service Specialist	P	P							
Exec Comm											
Steven	Lonergan	Biological & Agricultural Sciences	P	P							
Deb	Marquart	Arts & Humanities	A	A							
Ken	Moore	Biological & Agricultural Sciences	A	A							
Gary	Munkvold	Biological & Agricultural Sciences	A	A							