

**Iowa State University
Graduate Council
MEETING MINUTES**

Meeting: Graduate Council	Key Roles
Date: September 18, 2019 Place: 3150 Beardshear Hall	Meeting Leader: Bethany Gray, Chair
Start Time: 4:15 pm	Support: Sebastian Speer, Natalie Robinson, Judy Strand
End Time: 5:30 pm	Resource:

TOPIC

Call to Order

- Seating of substitute council members
 - Guang Song for Jin Tian

Consent Agenda

- [Minutes](#) of Graduate Council Meeting, August 28, 2019
- Agenda for September 18, 2019 meeting
- Items from GCCC:
 - [Concurrent BA/MA in Political Science](#)
 - [Master of Art in Teaching History; Letters of Support](#)
 - FYI list of Associate Graduate Faculty status approvals

Approved 13-0

- Graduate Faculty Membership: Review of Eligibility Requirements and Procedures
 - David Sanders from the department of Civil, Construction, and Environmental Engineering came to discuss full graduate faculty status for one of his research faculty, Peter Taylor. He presented a case for granting Dr. Taylor full graduate faculty membership, his reasons including Taylor's eleven years at Iowa State, his mentorship of 17 graduate students, and his significant research activity/grants that he's brought to ISU. The intent of the request was to allow Taylor to be students' sole major professor. Taylor is an Associate Research Professor, which means he is an Associate Graduate Faculty member and is not eligible for tenure. Sanders claimed that a he precedent for granting full membership was already set when Brent Farris, a faculty member in the same department, was given full membership.
 - Strand clarified that Farris was approved for full membership in CCE E under a different process and policy than exists now, so Taylor's situation was presented to the Graduate Council because this would be an exception to the current policy.
 - Ellinwood questioned why Taylor hasn't made the change to tenure-track. Sanders responded that Taylor doesn't want to teach or work on departmental committees. He just wants to write proposals, do his research, and mentor students.
 - Bhattacharya raised concerns about Taylor choosing not to be on the tenure-track yet wanting full privileges of tenured faculty.
 - Klimavicz indicated some of the difficulties he's experienced in having co-major professors, including needing more signatures required on documents, difficulty planning meetings, and inequity in duties between the two major professors, as he claimed that the full member is just on the committee to meet Graduate College requirements. Essentially, Klimavicz saw the requirements to have a co-major professor on his committee as his major professor having to be supervised by someone else with graduate faculty status. Ellinwood agreed that scheduling meetings can be more complicated with more people involved.
 - Huang mentioned that co-advisors provide more opportunity for students both academically and professionally and saw co-major professors as a benefit to students.

- The point was raised that Taylor had applied for these grants, and part of the agreement with those grants was that he would mentor students; some argued that the current policy is not allowing him to follow through on that part of his work at ISU.
- Adams stated that Taylor, as sole PI, is engaging in the work of a major professor but without the title, and it seems like an undue burden to add a co-major professor.
- Ellinwood suggested that this is not a full shift in policy and that Council may be able to make an exception in this one case without changing the policy
- Jansen said that this would be an exception to the policy as written, so the GFMC makes decisions within the constraints of that policy.
- Ozlem mentioned that if Taylor brings the funding, he should be able to serve as sole major professor. But there may be other faculty in the same position who don't know about the loophole if the exception is approved, so a waiver of the rule or a new policy would need to be written and in the Handbook for transparency's sake.
- Cutrona spoke from the perspective of having been the chair of a department. She said that Associate Faculty members often don't participate in departmental meetings and committees (as tenured faculty do), but Sanders verified that Taylor participates in both of these things.
- Graves indicated that approving this may have larger implications, as there is an on-going national conversation about tenure and the tenure process. If non-tenured faculty are given all of the same rights and responsibilities as tenured faculty, what would be the point of hiring tenured faculty?
- Song brought up the fact that being a major professor is not just about research, but it is also important to know the coursework and policies required to earn the degree, and he fears that someone who does not teach graduate courses may not have this expertise.
- The Council concluded that guidelines should be discussed regarding what requirements a faculty member must meet to qualify for full membership.
- Salas-Fernandez believed that granting full faculty membership to someone in Taylor's position is a risky decision and will require the Council to consider how long a faculty person can serve, their level of seniority, etc. before making a decision to grant them full membership
- This discussion was tabled, as the current Handbook does not allow for exceptions. This will be discussed further at a future meeting, or it will be further discussed by a sub-committee.

Announcements and Remarks

- Graduate Council Chair, Bethany Gray
 - No comments
- Graduate Dean, Bill Graves
 - Graves reported that graduate enrollment was down this year from recent years, as expected. Some programs saw growth, while others did not. One area in which the Graduate College is not seeing growth is among URM students admitted to graduate programs. The Graduate College will make a concerted effort in recruiting URM students (both in- and outside McNair) in the coming months.
 - Graves also mentioned the possibility of offering a pre-application for all graduate students that would be user-friendly, quick to complete, and would notify students quickly if they are good candidates for a graduate program.
 - Graves also encouraged faculty to urge their students to sign up for the Three Minute Thesis competition.
- Associate Graduate Dean, Carolyn Cutrona
 - No comments
- Graduate College Office, Judy Strand
 - Strand encouraged Council members to sign up for awards committees that will select the recipients of Graduate College awards and scholarships. She passed around a sign-up sheet for faculty to volunteer to serve on these committees.

Old Business

- Nomination of Vice Chair (vote in September)
 - Ellinwood was the only nominee and was approved to serve as Vice Chair of Graduate Council and Chair of the GFMC. Approval was unanimous (13-0 vote).
- Articulation and assessment of graduate student outcomes

- Cutrona presented information on a Higher Learning Commission mandate that programs identify and publish learning outcomes and use assessments of those learning outcomes for program improvement. The Graduate College developed two plans. The first is to require programs to develop their own learning outcomes and an assessment of those outcomes that includes a small number of required Graduate College questions. These questions would be in the fields of Discipline Knowledge, Method Analysis, Research Skills, and Communication Skills.
- Field and Gray asked if these assessments would be shown to the student. Cutrona responded that they would not have to be shared. The intention of these assessments is to improve programs, not to assess individual students.
- Ellinwood had concerns about the Graduate College being able to develop questions that could apply to all graduate students.
- Cutrona relayed that the second plan is to have the Graduate College develop centralized assessments. This plan had little to no support.
- Jordan raised a concern that their undergraduate program had recently undergone a similar exercise, and that it was not improving the program. Bhattacharya raised similar concerns about this process not yielding any actual improvement and how the scales on assessments like this are often too subjective to bring about real change. He also discussed the danger of false comparisons between programs based on these assessments.

New Business

- Draft Graduate College Scholarship plans
 - Graves presented a quick overview of the funding programs that will be offered to assist graduate program recruitment. Many of these scholarships will be available -for underrepresented populations, to programs that grew, and for one-time use to off-set moving costs for students.
 - Gray relayed that many DOGEs are concerned that the funding programs are closed to programs that did not grow last year. This thought was supported by others who were concerned that “growth” in a program was based on a one-year snapshot, and that it might have been more appropriate to look at a three-year trend given how often programs admit students. Graves responded that not all of the funding programs are based on growth and that programs were told about this “growth” stipulation and its parameters a year ago.
 - Bhattacharya raised concerns about rewarding growth at all. There may be programs that don’t currently need to grow. There was also a question as to whether emphasis on growth would cause the admission standards to drop. Graves responded that he did not see any evidence that this was happening.
 - Graves relayed that, despite the concern, the Graduate College is funding its priorities. Somewhere around 2/3 to 3/4s of programs did not grow last year, despite a university strategic priority to enroll more graduate students. One of the largest contributing factors to the decline in graduate student growth is that fewer students from China are- enrolling at Iowa State.

Other Items/Issues

approval	name	department	major
Associate Graduate Faculty (non-tenure track ISU employee)	Anne Clem	Accounting (ACCT)	Accounting (ACCT)
Graduate Lecturer	Jing Li	Accounting (ACCT)	
Associate Graduate Faculty (non-tenure track ISU employee)	Stephen Simpson	Agricultural and Biosystems Engineering (A B E)	Agricultural and Biosystems Engineering (A B E); Industrial and Agricultural Technology (IATEC)
Graduate Lecturer	Carol Pilcher	Agronomy (AGRON)	
Associate Graduate Faculty (non-tenure track ISU employee)	Laura Merrick	Agronomy (AGRON)	Seed Technology and Business (STB)
Associate Graduate Faculty (non-tenure track ISU employee)	Debra Lee	Agronomy (AGRON)	Agronomy (AGRON)
Associate Graduate Faculty (affiliate non ISU employee)	Judith R. Stabel	Animal Science (AN S)	Animal Science (AN S); Immunobiology (IMBIO)
Graduate Lecturer	Andrew Ballard	Architecture (ARCH)	
Graduate Lecturer	Ann Sobiech-Munson	Architecture (ARCH)	
Graduate Lecturer	Andrew Gleeson	Architecture (ARCH)	
Graduate Lecturer	Bosuk Hur	Architecture (ARCH)	
Graduate Lecturer	Wendy Parker	Art and Visual Culture (A V C)	
Graduate Lecturer	Tianqiutao Chen	Art and Visual Culture (A V C)	
Associate Graduate Faculty (non-tenure track ISU employee)	Igor Slowing	Chemistry (CHEM)	Chemistry (CHEM); Inorganic Chemistry (ICHEM); Organic Chemistry (OCHEM);
Associate Graduate Faculty (non-tenure track ISU employee)	Jon "Matt" Rouse	Civil Construction and Environmental Engineering (CCE E)	Civil Engineering (C E)
Associate Graduate Faculty (non-tenure track ISU employee)	Syedhamed Sadati	Civil Construction and Environmental Engineering (CCE E)	Civil Engineering (C E)
Associate Graduate Faculty (non-tenure track ISU employee)	Hartanto Wibowo	Civil Construction and Environmental Engineering (CCE E)	Civil Engineering (C E)
Associate Graduate Faculty (non-tenure track ISU employee)	Peter C. Taylor	Civil Construction and Environmental Engineering (CCE E)	Civil Engineering (C E)
Graduate Lecturer	Judith Parks	Community and Regional Planning (C R P)	
Graduate Lecturer	Neha Mehrotra	Community and Regional Planning (C R P)	
Graduate Lecturer	Tsung-Pin Yeh	Computer Science (COM S)	
Associate Graduate Faculty (non-tenure track ISU employee)	DOSSAY ORYSPAYEV	Computer Science (COM S)	Computer Science (COM S)
Associate Graduate Faculty (non-tenure track ISU employee)	Sunanda Roy	Economics (ECONA)	Economics (ECON)

Graduate Lecturer	Elena Polush	Education (EDUC)	
Graduate Lecturer	Lynne Bleeker	Education (EDUC)	
Graduate Lecturer	Sandra Ubben	Education (EDUC)	
Graduate Lecturer	Lynne Campbell	Education (EDUC)	
Graduate Lecturer	Andie Dominick	English (ENGL)	
Graduate Lecturer	Maren Wolff	Food Science and Human Nutrition (FSHNA)	
Graduate Lecturer	Virginia Wangerin	Food Science and Human Nutrition (FSHNA)	
Graduate Lecturer	Laurie Kruzich	Food Science and Human Nutrition (FSHNA)	
Graduate Lecturer	Christian Helanow	Geological and Atmospheric Sciences (GEAT)	
Graduate Lecturer	Heather Purdy	Graphic Design (ARTGR)	
Associate Graduate Faculty (non-tenure track ISU employee)	Janet Melby	Human Development and Family Studies (HD FS)	Human Development and Family Studies (HD FS)
Associate Graduate Faculty (non-tenure track ISU employee)	Barbara Woods	Human Development and Family Studies (HD FS)	Human Development and Family Studies (HD FS)
Associate Graduate Faculty (non-tenure track ISU employee)	Diana Lang (Baltimore)	Human Development and Family Studies (HD FS)	Human Development and Family Studies (HD FS)
Associate Graduate Faculty (non-tenure track ISU employee)	M. Susan Hallbeck	Industrial and Manufacturing Systems Engineering (IMSE)	Industrial Engineering (I E)
Graduate Lecturer	Jon Beard	Information Systems and Business Analytics (ISBA)	
Graduate Lecturer	Miguel Velasco-Lopez	Information Systems and Business Analytics (ISBA)	
Graduate Lecturer	Antonio Lora	Information Systems and Business Analytics (ISBA)	
Graduate Lecturer	Ann Wright	Management (MGMT)	
Associate Graduate Faculty (non-tenure track ISU employee)	Peter Lindsay Moore	Natural Resource Ecology and Management (NREM)	Forestry (FOR); Geology (GEOL); Environmental Science (ENVSC)
Associate Graduate Faculty (non-tenure track ISU employee)	Andreas Kreyssig	Physics and Astronomy (PHYSA)	Physics (PHYS)
Associate Graduate Faculty (non-tenure track ISU employee)	Kelly Shaw	Political Science (POL S)	Political Science (POL S)
Associate Graduate Faculty (non-tenure track ISU employee)	Katherine Rafferty	Psychology (PSYCH)	Psychology (PSYCH)
Graduate Lecturer	Rita Mookerjee	Sociology (SOC)	
Associate Graduate Faculty (non-tenure track ISU employee)	Alissa Stoehr	Sociology (SOC)	Sociology (SOC); Women's and Gender Studies (WGS)
Associate Graduate Faculty (non-tenure track ISU employee)	Michael Goebel	Sociology (SOC)	Sociology (SOC); Women's and Gender Studies (WGS)
Associate Graduate Faculty (non-tenure track ISU employee)	Melissa Tropf	Veterinary Clinical Science (V C S)	Veterinary Clinical Science (V C S)

Associate Graduate Faculty (non-tenure track ISU employee)	Courtney Vengrin	Veterinary Clinical Science (V C S)	Veterinary Clinical Science (V C S)
Associate Graduate Faculty (non-tenure track ISU employee)	David Baum	Veterinary Diagnostic and Production Animal Medicine (VDPAM)	Veterinary Preventive Medicine (V P M)
Associate Graduate Faculty (affiliate non ISU employee)	Douglas Marthaler	Veterinary Diagnostic and Production Animal Medicine (VDPAM)	Veterinary Preventive Medicine (V P M)
Associate Graduate Faculty (non-tenure track ISU employee)	Montserrat Torremorell	Veterinary Diagnostic and Production Animal Medicine (VDPAM)	Population Sciences in Animal Health (POPSC)
Associate Graduate Faculty (affiliate non ISU employee)	David Borts	Veterinary Diagnostic and Production Animal Medicine (VDPAM)	Veterinary Preventive Medicine (V P M)
Associate Graduate Faculty (affiliate non ISU employee)	Matthew Erdman	Veterinary Microbiology & Preventive Medicine (V MPM)	Veterinary Microbiology (VMICR)
Associate Graduate Faculty (affiliate non ISU employee)	Amanda Ramer-Tait	Veterinary Microbiology & Preventive Medicine (V MPM)	Veterinary Microbiology (VMICR)

First Name	Last Name	Discipline Area	Aug	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Dean	Adams	Biological & Agricultural Sciences	P	P							
Joydeep	Bhattacharya	Social Sciences & Education	A	P							
Wenyu	Huang	Physical Sciences, Math & Engineering	P	P							
Shana	Carpenter	Social Sciences & Education	P	P							
Matthew	Ellinwood	Biological & Agricultural Sciences	P	P							
Bethany	Gray	Arts & Humanities	P	P							
Monica	Haddad	Arts & Humanities	P	P							
Tera	Jordan	Social Sciences & Education	P	P							
Tonglu	Li	Arts & Humanities	P	P							
Jodi	McGill	Biological & Agricultural Sciences	P	A							
Scott	Nelson	Biological & Agricultural Sciences	P	P							
Daji	Qiao	Physical Sciences, Math & Engineering	P	A							
Maria	Salas-Fernandez	Biological & Agricultural Sciences	P	P							
Jin	Tian	Physical Sciences, Math & Engineering	P	S							
Michael	Young	Physical Sciences, Math & Engineering	P	P							
		Faculty Senate Representative									
Tosaporn	Sattasathuchana	Post Doc	P	P							
		Post Doc									
Ali	Garib	Grad Student--Arts & Humanities									
James	Klimavicz	Grad Student--Physical & Math Sciences & Engineering	A	P							
Marcus	Jansen	Grad Student -- Biological & Agricultural Sciences	P	P							
Eleanor	Field	GPSS Pres	P	P							
Ozlem	Karakaya	Grad Student--Social Sciences & Education	P	P							
Ali	Garib	Arts & Humanities	A	P							
Ex-officio											
Bill	Graves	Dean of the Graduate College	P	P							
Carolyn	Cutrona	Assistant Dean, Graduate College	P	P							
Natalie	Robinson	Record Analyst	P	P							
Sebastian	Speer	Student Service Specialist	P	P							
Judy	Strand	Program Coordinator	P	P							