

## procedure for appointing graduate faculty to a different graduate program

There is a faculty member who is currently a full member of the Graduate Faculty and a member of one or more graduate programs. This faculty member wants to become a member of another program [REDACTED]. What is the procedure for doing this? I could find nothing in the Graduate College Handbook, nor in the Faculty Handbook. In the past, I have asked the faculty member to write an application letter and send me their CV, then I have made this available to the current members of [REDACTED], then after giving them to me to review this material I have held a vote of the members. This time I wanted to find the exact procedure for doing this, [REDACTED] so I want to make sure I do it the right way. Evidently there is nothing written down about this, no formal rules. Please consider establishing the rules this coming semester. Here are some of my ideas. 1) Would it be good to require a nomination letter from a current member of the graduate program? (In addition to the letter of application and CV, which I think should for-sure be required.) 2) What is a quorum for voting by the current members? 3) Is a simple majority of votes in the affirmative sufficient to grant membership? 4) I think an email from the DOGE should be sufficient to report the results of the vote to the Graduate College. 5) If the Graduate College is going to be picky about how many POSC members must be from the student's graduate program, then we need to have rules to determine who those program members should be. Otherwise let the student and the major advisor just pick who will best serve the student regardless of what program they are in. 6) Should each graduate program determine how they want to do this, and thus it should be written in each graduate program handbook?