

Graduate Council Minutes

September 24, 2009

Present: O'Connor (Chair), Carpenter, Cornick, Danielson, Devarajan, Dixon, Ford, Hallmark, Jones-Johnson, Lajoie, Miller, Ndlela, Niederhauser, Payne, Pilcher, Rodriguez, Song, Stender

Absent: Akinc, Holger, Jones, Mann, Munkvold

Previous Minutes

The April 16, 2009, meeting minutes of the Graduate Council were approved.

From the Graduate Curriculum and Catalog Committee

Dr. O'Connor presented a proposal from the Business Administration program *to discontinue three areas of specialization—Agribusiness, Family Financial Planning, and International Business*. The proposal was tabled from last spring so that Dr. Huffman could check with his Economics program to see if there were any issues. Dr. Huffman communicated during the summer that there were no issues in his program with dropping the specialization. The proposal was approved.

Graduate Council Policies and Issues for the Coming Year

Dr. O'Connor presented several items for discussion for 2009-10.

Distance Education—Previously, the Council has discussed various distance education issues like admission and testing requirements, distance orals, and assistantship assignments. After a brief discussion, the Council agreed that there were several areas that needed more formal policies created, so a subcommittee of Drs. LaJoie, Dixon, Munkvold, and Devarajan were charged to return to the Council at its October meeting with a list of at least three matters of concern in which to undertake a more thorough review and develop potential policies during 2009-10.

Collaborative ISU/International Graduate Program Agreements—This issue did not rise to the level of a subcommittee, partly because the members thought they needed more information about the parameters of a discussion, and exactly what issues might be considered important to examine. They requested that Dean Holger bring more information to the Council about some of the concerns and areas that need policy formation, so the discussion was tabled until a later date.

Graduate Assistant and Postdoctoral Salary Policies in Distressed Financial Times—The policy from central administration last year was that all graduate assistant stipends were frozen at current levels unless the program/department had a clear (and some Colleges employed a written) policy of how it treated student stipends when students moved to another level or passed certain benchmarks. Postdoctoral Associate salaries were frozen also.

There was an active discussion about the several issues that surround the development of any policy or recommendation in this area. No single consensus came forward because several thought assistants on external grants should be exempt from a university-wide freeze if it came,

and others thought there were issues of fairness that had to be accounted for in any decision. Since the president will make the final decision if a freeze occurs, a policy would need to be in the form of a recommendation. The discussion will continue at the October meeting.

A document was shared with the Council members that detailed the criteria for students who might want to participate in Spring or Fall Commencement because of the discontinuation of Summer Commencement.

Other items on the Agenda were delayed until a later meeting because the Council wanted to remain on a predetermined schedule this year. The Council adjourned at 6:30 p.m., and the next meeting will take place October 15, 2009, in 3150 Beardshear Hall at 5:15 pm.

Minutes compiled by Carolyn Payne, Graduate College

Graduate Council Minutes

October 15, 2009

- Present: O'Connor (Chair), Akinc, Carpenter, Cornick, Danielson, Devarajan, Hallmark, Lajoie, Mann, Miller, Munkvold, Ndlela, Niederhauser, Payne, Pilcher, Rodriguez, Song, Stender
- Absent: Ford, Dixon, Holger, Jones, Jones-Johnson
- Guests: Howard Vanauken, Finance; Sri Sritharan, Civil Engineering; Doug Jacobson, Information Assurance; Alan Russell, Material Science and Engineering; Monica Lamm, Chemical Engineering

Previous Minutes

The September 24, 2009, meeting minutes of the Graduate Council were approved.

From the Graduate Curriculum and Catalog Committee

Dr. O'Connor presented several proposals:

1. Proposal for a Graduate Minor in Applied Scientific Computing—Paul Durbin, Resource Person. Since Dr. Durbin was not present, this proposal was tabled until the November meeting.
2. Proposal for a Graduate Certificate in Entrepreneurship and Innovation—Howard Vanauken, Resource Person. After a brief discussion the proposal passed with one abstention. It must next go to Dean Holger and Provost Hoffman for their final approvals before implementation.
3. Proposals for several Master of Engineering Coursework only proposals (Refer to guidelines from last year's Council). Since the programs are very similar, there won't be a presentation from each, but faculty were there to answer questions and serve as resource persons.

Civil Engineering—Sri Sritharan, Resource Person. The proposal was passed.

Information Assurance—Doug Jacobson, Resource Person. The proposal was passed.

Materials Science and Engineering—Alan Russell, Resource Person. The proposal was passed.

Chemical Engineering—Monica Lamm, Resource Person. The proposal was passed with one abstention.

The first three must now go to Faculty Senate and to the Board of Regents since they are new degrees for these programs. The Chemical Engineering proposal needs only Dean Holger's final approval since the degree was already being used in the program.

4. Name Change in AESHM—Dr. O'Connor served as resource person and after a brief discussion, the proposal was approved. It must be sent on to Faculty Senate and the Board of Regents since it is a name change for a major.

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Committee Reports

Distance Education—The subcommittee of Drs. LaJoie, Dixon, Munkvold, and Devarajan did not have a report at this Council meeting.

Other Business

Graduate Salary Policy for Graduate Assistants and Postdocs—A recommendation document with new language was reviewed and discussed. Dr. O'Connor will draft a final draft for discussion and recommendation at the next Graduate Council meeting

President's January Visit—It was decided that an additional Graduate Council meeting would be scheduled for 5:15 p.m. in 3150 Bearshear for December 17, 2009, to discuss the agenda for the 3-5 p.m. President's Visit to the Gold Room on January 14, 2010.

Other items on the Agenda were delayed until a later meeting because the Council wanted to remain on a predetermined schedule this year. The Council adjourned at 6:30 p.m., and the next meeting will take place November 19, 2009, in 3150 Beardshear Hall at 5:15 pm.

Minutes compiled by Carolyn Payne, Graduate College

Graduate Council Minutes

November 19, 2009

- Present: O'Connor (Chair), Akinc, Carpenter, Devarajan, Dixon, Ford, Hallmark, Holger, Jones-Johnson, Lajoie, Miller, Munkvold, Ndlela, Niederhauser, Payne, Pilcher, Rodriguez, Song, Stender
- Absent: Cornick, Danielson, Jones, Mann, Zywicki
- Guests: Charles Jahren, Civil Engineering; Shankar Subramaniam, Applied Scientific Computing

Previous Minutes

The October 15, 2009, meeting minutes of the Graduate Council were approved.

From the Graduate Curriculum and Catalog Committee

Dr. O'Connor presented several proposals:

1. Proposal for a Graduate Minor in Applied Scientific Computing—Shankar Subramaniam, Resource Person. After a brief presentation and discussion, the proposal was approved with one abstention. The proposal will be reviewed by Faculty Senate Curriculum Committee next in the process.
2. Proposal for addition of Coursework only option to Master of Engineering Programs in Aerospace Engineering and Engineering Mechanics—R.G. Rajagopalan, Resource Person. Since Dr. Rajagopalan was not present, the proposal was tabled until the January 21, 2010 meeting.
3. Proposal for a Construction Management Graduate Certificate in Civil Engineering—Charles Jahren, Resource Person. After a presentation and discussion, the proposal was approved. It will be sent to Dean Holger and Provost Hoffman for their reviews next.
4. Proposal for an Environmental Systems Graduate Certificate in Civil Engineering—Charles Jahren, Resource Person. After a presentation and discussion the proposal was approved. It will be sent to Dean Holger and Provost Hoffman for their approval next.
5. Proposal for three Graduate Certificates in Electrical and Computer Engineering—Since no one was representing the program, the proposal was tabled until the January 21, 2010 meeting.
6. Proposal to Discontinue M.S. in Business—Annette O'Connor, Resource Person. After a brief discussion, the proposal was approved. The proposal will be reviewed by Faculty Senate Curriculum Committee next in the process.
7. Several proposals for Concurrent Degree Programs—Annette O'Connor, Resource Person:
 - a. Proposal for Concurrent B.S. and M.S. in Computer Science was approved.

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- b. Proposal for a Concurrent B.S. and M.Eng. Degree in Computer Engineering (with c. on same document) was sent back to address formatting issues and to clarify the 3 credits per term statement and additions to the chart at the end of their document. It will be reviewed again in January.
- c. Proposal for a Concurrent B.S. and M.Eng. Degree in Electrical Engineering (with b. on same document) was sent back to address formatting issues and to clarify the 3 credits per term statement with additions to the chart at the end of their document. It will be reviewed again in January
- d. Proposal for a Concurrent B.S. in Agricultural Eng. and M.B.A. in BUSAD was approved.

The approved proposals will now need final approved from Dean Holger to implement.

Committee Reports

Distance Education—The subcommittee of Drs. LaJoie, Dixon, Munkvold, and Devarajan did report at this Council meeting. Dr. Munkvold said that the committee identified four policy issues to further investigate:

- a. Develop a final oral exam policy for students and/or faculty at a distance.
- b. Develop a policy for students at a distance taking the English Placement Examination and discuss the value of the examination.
- c. Develop a policy that investigates the issue of overage courses for students at a distance.
- d. Examine the off-campus/on-campus criteria with the Office of the Registrar.

These items will be discussed in more detail at the January 21, 2010 meeting.

Other Business

From the Graduate College—Dean Holger discussed several issues including the graduate enrollment increases for Fall 2009, the budget uncertainty for the remainder of FY2010 and for Fiscal 2011, NRC rankings that are not yet forthcoming, and how the budget is negatively impacting the possibility of a new tuition policy for dissertation status.

President's January Visit—A reminder was given that an additional Graduate Council meeting would be scheduled for 5:00 p.m. in 3150 Bearshear for December 17, 2009, to discuss the agenda for the 3-5 p.m. President's Visit to the Gold Room on January 14, 2010.

Other items on the Agenda were delayed until a later meeting because the Council wanted to remain on a predetermined schedule this year. The Council adjourned at 6:30 p.m., and the next meeting will take place December 17, 2009, in 3150 Beardshear Hall at 5:00 pm.

Graduate Council Minutes

December 17, 2009

Present: O'Connor (Chair), Akinc, Cornick, Danielson, Devarajan, Holger, Jones-Johnson, Miller, Ndlela, Payne, Song, Stender

Absent: Carpenter, Dixon, Ford, Hallmark, Jones, Lajoie, Mann, Munkvold, Niederhauser, Pilcher, Rodriguez, Zywicki

President's January Visit

The only item on the agenda was to develop the program for the President and Provost visit that will take place from 3-5 p.m. in the Memorial Union Gold Room on January 14, 2010.

The following issues were discussed and planned to be included on that agenda:

- 1) The salary policy for graduate students and postdoctoral associates during financial crisis times. We will use the policy wording that was developed by the Council recently.
- 2) A brief summary and discussion of the dissertator tuition status—a modification of the document that was sent to the Associate Dean will be developed and forwarded to Dr. O'Connor.
- 3) A brief summary and discussion of the postdoctoral benefits—the postdoctoral associates will gather information and send that forward to Dr. O'Connor in a one-page summary.
- 4) Distance education—the primary issues will be identified for the President and Provost based on the distance education committee report from November.
- 5) A general question and answer period will follow from the audience.

Drs. O'Connor and Payne will take the responsibility of collecting the information and writing it up with Dean Holger's advice and approval. An agenda and background documents will be made available to the Graduate Council members, DOGEs, and the Associate Deans shortly before the meeting.

The Council adjourned at 6:00 p.m., and the next regular meeting will take place January 21, 2010, in 3150 Beardshear Hall at 5:15 pm.

Minutes compiled by Carolyn Payne, Graduate College

Graduate Council Minutes

January 21, 2010

Present: O'Connor (Chair), Akinc, Carpenter, Danielson, Devarajan, Dixon, Ford, Hallmark, Holger, Jones, Lajoie, Miller, Munkvold, Ndlela, Niederhauser, Payne, Rodriguez, Pilcher, Song, Stender

Absent: Cornick, Jones-Johnson, Mann, Zywicki

Guests: Akhilesh Tyagi, Alaric Rothmayer, Raj Raman, and Tom Loynachan

Previous Minutes

The November 19, 2009 and December 17, 2009 meeting minutes of the Graduate Council were approved.

From the Graduate Curriculum and Catalog Committee

Dr. O'Connor presented several proposals:

1. Proposal for three Graduate Certificates in Electrical and Computer Engineering—Akhilesh Tyagi, Resource Person. After a brief discussion the certificates in *Embedded Systems*, *Software Systems*, and *Computer Networking* were approved. They must next go to Dean Holger and Provost Hoffman for their reviews.
2. Proposal for Concurrent B.S. and M.Eng. Degree in Computer Engineering—Akhilesh Tyagi, Resource Person. The proposal was approved and must proceed to Dean Holger for final review.
3. Proposal for Concurrent B.S. and M.Eng. Degree in Electrical Engineering—Akhilesh Tyagi, Resource Person. The proposal was approved and must proceed to Dean Holger for final review.
4. Proposal for addition of Coursework only option to Master of Engineering Programs in Aerospace Engineering and Engineering Mechanics—Alaric Rothmayer, Resource Person. The proposal was approved and must proceed to Dean Holger for final review.
5. Proposal for Minor in Biorenewable Chemicals—Raj Raman, Resource Person. After discussion, the proposal was approved. It will be sent to Faculty Senate Curriculum, Dean Holger and Provost Hoffman for their reviews.
6. Proposal for Concurrent B.S. and M.Eng. in Chemical Engineering. The proposal was tabled until February because of the time and because several people had not had a chance to review it.

Graduate Council, January 21, 2010

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Committee Reports

Distance Education—The subcommittee of Drs. LaJoie, Dixon, Munkvold, and Devarajan did report at this Council meeting. The committee decided to have a discussion on each topic that had been reported on at the last meeting. The topic that was discussed tonight was:

- a. Develop a policy that investigates the issue of overage courses for students at a distance—Dr. Munkvold led the discussion, pointing out the issues for students in some of the distance programs who may not have time to complete their degree requirements prior to the 5 year rule that is in effect today. After a good discussion, it was apparent that there was not enough of a consensus to take an official vote. A complicating factor was that the Graduate College could not identify off-campus and on-campus students. This issue was tabled, so that the present policy of asking for an individual exemption for students who passed the 5-year time limit would still be in effect.

From the Graduate College—Dean Holger requested comments for combining ceremonies for the undergraduate and graduates at the Fall 2010 Commencement.

Old Business—Action on Salary Policy for Graduate Students and Postdoctoral Associates under Distressed Financial Conditions. The policy below was approved by the Graduate Council. Council members requested Dean Holger to provide it to the Provost as she considers budget planning for the future:

When the university adopts a university-wide salary freeze due to budget constraints, individual departments should be allowed to exempt those stipends funded from extramurally appropriated sources and paid to students with assistantships or postdoctoral fellows.

The Council adjourned at 6:30 p.m., and the next regular meeting will take place February 18, 2010, in 3150 Beardshear Hall at 5:15 pm.

Minutes compiled by Carolyn Payne, Graduate College

Graduate Council Minutes

February 18, 2010

Present: O'Connor (Chair), Akinc, Carpenter, Cornick, Danielson, Devarajan, Holger, Jones, Jones-Johnson, Lajoie, Miller, Munkvold, Ndlela, Niederhauser, Payne, Rodriguez, Pilcher, Song, Zywicki

Absent: Dixon, Ford, Hallmark, Mann, Stender

Guests: Douglas Bonett and Douglas Johnston

Previous Minutes

The January 21, 2010 meeting minutes of the Graduate Council were approved.

From the Graduate Curriculum and Catalog Committee

Dr. O'Connor presented several proposals:

1. Proposal for Concurrent B.S. and M.Eng. in Chemical Engineering (from last Council meeting)—The proposal was approved and must proceed to Dean Holger for final review.
2. Proposal for a Certificate in Quantitative Psychology—Douglas Bonett, Resource Person. After a brief discussion the certificate was approved. It must next go to Dean Holger and Provost Hoffman for their reviews.
3. Proposal for Master of Science in Architecture—Douglas Johnston, Resource Person. The proposal was approved with one abstention and must now proceed to the Faculty Senate Curriculum Committee.
4. Proposal for Master of Science in Landscape Architecture—Douglas Johnston, Resource Person. The proposal was approved with one abstention and must now proceed to the Faculty Senate Curriculum Committee.
5. Proposal for Change in Master of Landscape Architecture to an Accredited Degree— Douglas Johnston, Resource Person. The proposal was approved with one abstention and must now proceed to the Faculty Senate Curriculum Committee.
6. Proposal for Double Degree in CRP and MS in Sustainable Agriculture—Douglas Johnston, Resource Person. The proposal was approved with three abstentions and must proceed to Dean Holger for final review.

Committee Reports

Distance Education—The subcommittee of Drs. LaJoie, Dixon, Munkvold, and Devarajan did report again at this Council meeting. The committee moved to a discussion on another topic that had been reported initially at the November meeting. The topic that was discussed tonight was:

- a. Develop a final oral exam policy for students and/or faculty at a distance—Dr. Munkvold led the discussion, pointing out the issues for students in some of the distance programs who may not have the ability to come to campus to take a final oral examination. One area of concern was the ability of the POS committee to properly examine a student when they are not present. Some council members felt that thorough examination was possible using appropriate technology, others felt it would be difficult. A discussion ensued about such issues as should master's and doctoral students be treated differently and what role a program and/or program of study committee should play in the process. There seemed to be less concern about master's orals taken at a distance. It was also raised that perhaps the graduate program should take a greater role in the approval of requests for distance orals, partly because the Graduate College can't always tell if a student has taken much of its coursework at a distance. Dr. Munkvold agreed to have his committee develop some *Graduate College Handbook* language for review at the March Graduate Council meeting.

Postdoctoral Benefits—Drs. Devarajan and Ndelela presented a preliminary recommendation that TIAA-CREF be made the default for postdoctoral benefits and that a waiver of the TIAA-CREF vestment time period be allowed for postdoctoral associates. After a very good discussion, Drs. Devarajan and Ndelela were encouraged to expand their recommendation document to include more detail. They were also asked to gain the support of the ISU Postdoctoral Association for their expanded proposal and bring it back to the March 2010 meeting. Since this is policy that must be finalized by central administration, the Graduate Council will not vote to approve the proposal but will vote to lend or not lend their support to the document as it goes forward for further review by central administration.

From the Graduate College—Dean Holger commented on the status of the Cross-Unit Planning Teams that had been formed by Provost Hoffman to review functions or programs that cross administrative or academic units as a part of the process to develop the FY11 university budget.

The Council adjourned at 6:40 p.m., and the next regular meeting will take place March 25, 2010, in 3150 Beardshear Hall at 5:15 p.m.

Minutes compiled by Carolyn Payne, Graduate College

Graduate Council Minutes

March 25, 2010

Present: O'Connor (Chair), Akinc, Carpenter, Danielson, Devarajan, Dixon, Ford, Hallmark, Jones, Lajoie, Miller, Munkvold, Ndlela, Niederhauser, Payne, Rodriguez, Song, Stender Zywicki

Absent: Cornick, Holger, Jones-Johnson, Mann, Pilcher,

Guests: Florence Hamrick and Stephen Porter

Previous Minutes

The February 18, 2010 meeting minutes of the Graduate Council were approved.

From the Graduate Curriculum and Catalog Committee

Dr. O'Connor presented several proposals:

1. Proposal for Master of Industrial Design—Roger Baer, Resource Person —The proposal was approved and must proceed to the various areas of Faculty Senate for the next reviews before proceeding on to the Board of Regents for final review.
2. Proposal for Graduate Certificate in Student Affairs—Flo Hamrick, Resource Person. After a brief discussion the certificate was approved, with one abstention. It must next go to Dean Holger and Provost Hoffman for their final reviews.
3. Proposal for Applied Research Methods in the Human Sciences Certificate—Stephen Porter, Resource Person. The proposal was discussed and several questions were posed about the previous approved certificate in Quantitative Psychology. It was approved with four abstentions and must now proceed to Dean Holger and Provost Hoffman for their final reviews.

Unfinished Business

1. Constitution Issue of Membership on Graduate Council (From Sept meeting). This issue was presented because of the necessity of a graduate faculty vote. The following wording from the Constitution was presented for change:

2. *I. Membership*

The Graduate Council is a representational body which consists of fifteen members of the Graduate Faculty, four graduate students, and two postdoctoral associates. ~~Five faculty members are elected as Graduate Faculty representatives from the Physical and Mathematical Sciences and Engineering division; four faculty members are elected as Graduate Faculty representatives from the Biological and Agricultural Sciences division; four faculty members are elected as Graduate Faculty representatives from the Social Sciences and Education division; and two faculty members are elected as Graduate Faculty representatives from the Arts and Humanities division.~~

*Faculty members to the Council are selected based upon their proportional representation within four divisions as determined by the Graduate Council: Physical and Mathematical Sciences and Engineering, Biological and Agricultural Sciences, Social Sciences and Education, and Arts and Humanities. Four graduate student representatives are elected **annually**, one from each division. Two postdoctoral research associate representatives are elected **annually** from the general postdoctoral population; each representative must come from a different department or hiring unit.*

Assignment of faculty members to divisions is made on the basis of departmental affiliation ~~according to a departmental list~~. Jointly appointed members are assigned to only one division for election purposes. A new Graduate Faculty member is assigned to a division when joining the Graduate Faculty. A faculty member may be reassigned to another division at his or her request. A jointly appointed faculty member may change his or her departmental affiliation to another represented in the joint appointment upon request. Assignment of graduate students to divisions is made on the basis of the student's major department or program.

Nonvoting members of the Graduate Council include a Graduate College administrative representative (ex-officio), a Faculty Senate liaison representative appointed annually by the Faculty Senate Executive Board, and a member of the Graduate College staff to serve as secretary.

The necessity for the changes related to not having to go to graduate faculty every time the number of faculty changed in a disciplinary area. The changes were approved and the Graduate College was instructed to conduct an online vote on the changes.

Committee Reports

Distance Education—The subcommittee of Drs. LaJoie, Dixon, Munkvold, and Devarajan did report again at this Council meeting. The committee brought back some suggested language for the handbook on distance orals. There was a good discussion again about the role of POS committees, the differences between master's and doctoral students, and how technology might be used in the oral process. The group did not come to a consensus at the meeting, and Dr. O'Connor thought that moving to the POS committee discussion might clarify some of the issues for distance education. Since there wasn't time for that discussion, it would be on the agenda for the next meeting, and the Council could return to the Distance Education issues later.

Postdoctoral Benefits—This will be on the April Agenda since there wasn't time for a complete discussion.

Several other unfinished business items from the fall were also left for future discussions.

The Council adjourned at 6:35 p.m., and the next regular meeting will take place April 15, 2010, in 3150 Beardshear Hall at 5:15 p.m.

Minutes compiled by Carolyn Payne, Graduate College

Graduate Council Minutes

April 15, 2010

Present: Jones (Temporary Chair), Akinc, Cornick, Danielson, Devarajan, Dixon, Hallmark, Jones-Johnson, Lajoie, Munkvold, Ndlela, Niederhauser, Payne, Pilcher, Rodriguez, Song, Stender Zywicki

Absent: Carpenter, Ford, Holger, Mann, Miller, O'Connor,

Previous Minutes

The March 25, 2010 meeting minutes of the Graduate Council were approved.

Subcommittee Reports

1. *Constitution of POS Committees*—Drs. Danielson, Dixon and Hallmark had been appointed to this new committee, and Dr. Danielson reported from their initial discussions. The committee indicated that several preliminary issues/topics were identified: the number of committee members for a PhD committee, the actual role of committees, and the relationship of committee members (e.g., such as Junior and Senior faculty roles). After an initial discussion with the Council members, it was concluded that there is enough interest in this topic to be added as a major topic of discussion for next year's Council. It was tabled until the next meeting when those topics will be formally identified and committee members will be confirmed or appointed.
2. *Postdoctoral Retirement Benefits*—Drs. Devarajan and Ndlela presented their recommendation, which was also fully supported by the Iowa State Postdoctoral Association, that postdoctoral associates at Iowa State move to TIAA/CREF for their default retirement benefit plan. The proposal was unanimously endorsed by the Graduate Council, and it will be sent to Dean Holger for his review and for additional reviews by the appropriate central administrators.
3. *Committee for PhD Tuition*—Dr. Akinc recommended that a new committee should be created to recommend how students who have passed their preliminary oral examinations should be charged tuition. This was something that has been discussed at two meetings with the president, and he thought it was time to develop a new policy for tuition. The topic will be brought up at the next Council meeting for placing on next year's agenda.
4. *Distance Education*—Dr Munkvold indicated that this topic is quite dependent upon some of the other topics to be discussed, so he also recommended that this area be included in consideration for next year's committees.

Unfinished Business

1. *Revision of Graduate College Handbook to include non-tenured research faculty in Membership of the Graduate Faculty*—Dr. Payne led the discussion on this topic and recommended that the Council decide if non-tenured research faculty should be considered for full graduate membership or only term graduate faculty membership. After a discussion, the Council members instead decided to consider this area along with the discussion on POS committees, since committee service for this group of faculty is a primary issue.

2. *Request to Be Reinstated to Active Status*—As a result of a request from our legal services to more clearly formalize a graduate reinstatement policy, the Graduate Council approved the following new language to be included in the handbook (red, strike-through are deletions; blue is new text):

Active Enrollment Status

Active enrollment status is achieved by admission either to a graduate program or to non-degree seeking status and admission to the Graduate College. If active status is lost (see below), then the individual is transferred to an inactive status ~~for a period of not more than five years.~~

Loss of Active Status

Students lose active status when any of the following events occur:

- Lack of registration for 2 consecutive years (or 4 continuous semesters)
 - Resignation or withdrawal from a graduate program
 - Dismissal from a graduate program for lack of progress
 - Dismissal for failure to maintain academic standing
 - Dismissal as an outcome of the student judicial process
 - Failure of the final oral exam or the PhD preliminary exam with no opportunity to retake the exam
 - Failure to complete remaining degree requirements in a timely manner after the final oral
3. *Update on Graduate Student Leave Recommendations*—Dr. Payne indicated that in May 2008, the Graduate Council approved a set of recommendations for graduate student sick leave and vacation. Those recommendations proceeded to the University Policy Library Advisory Committee where they were heavily challenged because of the university's grant costing requirements, and then the entire discussion was placed on hold because of the budget situations. Since it has been over two years, the Council members, after considerable discussion, decided to table the discussion until the next meeting, where they will consider what the next options in the process should be.

New Business—Election of 2010-11 Graduate Council Chair

Annette O'Connor was elected chair for the next year's Council.

The Council adjourned at 6:35 p.m., and the last meeting of the year will take place on May 6, 2010, in 3150 Beardshear Hall at 5:15 p.m.