**GRADUATE COUNCIL**

**Minutes**March 24, 2016

4:15 p.m., **3150 Beardshear Hall**

[www.grad-council.iastate.edu](http://www.grad-council.iastate.edu)

1. **Call to Order** - Chair of Council – Ken Moore
   1. Seating of substitute council members. Andrea Wheeler was seated as a substitute
   2. Introduction of guests

**Gary Munkvold**, former chair of the Grad Council and current chair of the Constitution and Bylaws committee

1. **Consent Agenda**
   1. Minutes of Graduate Council from February 18, 2016
   2. Agenda for March 24, 2016
   3. GCCC items - none
2. **Announcements and Remarks**
   1. Graduate Council Chair – Ken Moore. No remarks.
   2. Associate Provost and Graduate Dean – David Holger  
      A new ERP system is being reviewed that will handle all University systems for students and human resources. It will be mobile friendly and dynamic. A change to this new system will require that the University review all of its processes. Interdepartmental Programs will be reviewed in the coming year.
   3. Associate Graduate Dean – William Graves. No remarks
   4. Assistant Graduate Dean – Craig Ogilvie  
      The GPSS Research Symposium is coming up in April. ISU will have a participant in the Regional 3-Minute Thesis Contest. Three items: Preparing Future Faculty (PFF) – students can sign up to participate in the program, faculty members can sign up as mentors; Graduate College Leadership Academy nominations due April 15; and a reminder to organize your Learning Communities. A suggestion was made that it may be useful to have a deadline calendar for the Graduate Faculty.
3. **Action Items**
   1. [Motion to Amend the Graduate Council Constitution](file:///\\my.files.iastate.edu\gcol$\Groups\Grad%20Council\2015-16\March\Motion%20to%20Ammend%20Graduate%20Constitution.docx) -- Discussion/Vote  
      The Graduate Council Constitution needs to be in parallel with the Faculty Senate Handbook. Once the documents have been reviewed, the changes will then be distributed to the Graduate Faculty for a vote. All the sections were voted on individually. All were approved as indicated in the [Revised Motion to Amend the Graduate Council Constitution](Revised%20Motion%20to%20Ammend%20Graduate%20Constitution.docx).
   2. [Motion to approve Chapter 9 revisions](file:///\\my.files.iastate.edu\gcol$\Groups\Grad%20Council\2015-16\March\Motion%20to%20Ammend%20Chapter%209.docx) – Discuss/Vote  
      A motion was made and seconded to table this item. The motion was approved with a vote of 12-0. The Bill of Rights was discussed. The wording may need to be changed to fit the style of the Graduate College Handbook if it is included there. Links could be added to the Graduate College Handbook narrative. Should ‘Best Practices’ be included? Other suggestions were made to consider the tone of the Bill of Rights and the wording on some of the items. Feedback will be solicited from DOGES and the President and Provost.
   3. [Changes in graduate certificate policies](file:///\\my.files.iastate.edu\gcol$\Groups\Grad%20Council\2015-16\Jan\Graduate%20Certifcate%20Review.docx) – Discussion. Moved to the April meeting.
   4. [Proposal to change non-thesis final exam](https://www-grad-council.sws.iastate.edu/sites/default/files/2015/Jan/Motion%20to%20Change%20the%20Requirements%20for%20Final%20Exam%20of%20Non-thesis%20Masters%201%202016.revised.docx) – Discussion. Moved to the April meeting.
4. **Committee Reports**
   1. None
5. **Discussion Items**
   1. [2016 Faculty Conference](file:///\\my.files.iastate.edu\gcol$\Groups\Grad%20Council\2015-16\March\2016%20Spring%20Conference%20Schedule.pdf) – Ken Moore/Jonathan Sturm
   2. Process for electing Graduate Council officers – Ken Moore  
      Members can send their nominations for next year’s Graduate Council Chair to Ken by e-mail.   
        
      The remainder of the items were moved to the April meeting for discussion.
   3. Changes to the Graduate Council By Laws
   4. Changes to the Graduate Council Handbook – Term Graduate Faculty membership
   5. Postdoctoral [dismissal](file:///C:\Users\kjmoore\Downloads\PostDoc%20Dismissal%20Feb%2016%20'16.docx) and [grievance](file:///C:\Users\kjmoore\Downloads\Postdoctoral%20Scholar%20Grievance%20Procedures%20Feb%2016%20'16.docx) procedures – revised
   6. [GPSS Resolution for adding/dropping courses S16-05](file:///\\my.files.iastate.edu\gcol$\Groups\Grad%20Council\2015-16\March\S16-05%20GPSS%20Resolution.PDF)
   7. Dissertation/thesis submission dates, Ken Moore
   8. Changes to Chapter 10 Handbook, [10.3](file:///\\my.files.iastate.edu\gcol$\Groups\Grad%20Council\2015-16\March\PostDoc_10.3%20for%20council%2003-23-16.docx), [10.7](file:///\\my.files.iastate.edu\gcol$\Groups\Grad%20Council\2015-16\March\PostDoc_10.7%20for%20council%2003-23-16.docx) (Post Doc)
   9. POSC Deadlines – Bill Graves
6. **Future Discussion Items**

**Next Meeting will be April 21, 2016, 4:15 – 5:30 p.m., 3150 Beardshear Hall**