**GRADUATE COUNCIL**

**Meeting Agenda**January 21, 2016

4:15 p.m., **3150 Beardshear Hall**

[www.grad-council.iastate.edu](http://www.grad-council.iastate.edu)

1. **Call to Order** - Chair of Council— Ken Moore
   1. Seating of Substitute Council Members
   2. Guests – Mark Kaiser, Statistics; Jennifer Johnson, Admissions office

1. **Consent Agenda**
   1. [Minutes](https://www-grad-council.sws.iastate.edu/sites/default/files/2015/Nov./Minutes.Nov.GC.10.19.docx) of Graduate Council from November 19, 2015
   2. Agenda for January 21, 2016
   3. GCCC items
      1. Request [Graduate Certificate in Business Analytics](http://www.grad-council.iastate.edu/sites/default/files/2015/Jan/Grad%20Cert%20Bus%20Analytics.docx)
2. **Guest Presentations** 
   1. Mark Kaiser, Statistics representative – course number changes
   2. Jennifer Johnson, DocFinity demonstration
3. **Announcements and Remarks**
   1. Graduate Council Chair, Ken Moore
   2. Associate Provost and Graduate Dean, David Holger
   3. Associate Graduate Dean, William Graves
   4. Assistant Graduate Dean, Craig Ogilvie
   5. Online [Graduate College Handbook](http://www.grad-college.iastate.edu/handbook/), Judy Strand
   6. Online [DOGE list](http://www.grad-college.iastate.edu/directory/), Judy Strand
4. **Action Items**
   1. [Proposal to change non-thesis final exam](https://www-grad-council.sws.iastate.edu/sites/default/files/2015/Jan/Motion%20to%20Change%20the%20Requirements%20for%20Final%20Exam%20of%20Non-thesis%20Masters%201%202016.revised.docx) – Discussion/Vote
5. **Discussion Items**
   1. POSC Deadlines – Bill Graves
   2. Dissertation/thesis submission dates, Ken Moore
   3. Guidelines and qualifications for appointing term graduate faculty members. [HLC Graduate Faculty Guidelines](https://www-grad-council.sws.iastate.edu/sites/default/files/2015/Jan/HLC_QualifiedFacultyGuidelines_2015-10_OPB.pdf)
6. **Committee Reports**
   1. Constitution and bylaws – Munkvold, Moore or a sitting council member
   2. Report from Chapter 9 subcommittee – Daniela Dimitrova
   3. Report from graduate certificates subcommittee – Nilakanta Sree - [Graduate Certificate Review](http://www.grad-council.iastate.edu/sites/default/files/2015/Jan/Graduate%20Certifcate%20Review.docx)
7. **Future Discussion Items**

**Next Meeting will be February 18, 2016, 4:15 – 5:30 p.m., 3150 Beardshear Hall**