**Minutes — Graduate Council**October 15, 2015

4:15 p.m., **3150 Beardshear Hall**

[www.grad-council.iastate.edu](http://www.grad-council.iastate.edu)

1. **Call to Order -** Chair of Council— Ken Moore
	1. Seating of Substitute Council Members – Substitutes are requested when regular voting members cannot be present so the Graduate Council meetings can be conducted.
	2. Guests – Gary Munkvold

1. **Consent Agenda**— Consent agenda was approved with a vote of 12 – 0. No abstentions.
	1. [Minutes](file:///C%3A%5CUsers%5Cjstrand_2%5CSept%5CMinutes%20Sept%202015%20Grad%20Council.doc) of Graduate Council from September 17, 2015
	2. Agenda for October 15
	3. GCCC items
		1. [Request dual list for ARTIS 432X/532X](https://www-grad-council.sws.iastate.edu/sites/default/files/2015/Oct/Dual%20list%20ARTIS%20432X.532X.pdf)
		2. [Request to dual list EE 450X with 550X](https://www-grad-council.sws.iastate.edu/sites/default/files/2015/Oct/duallisted%20EE450.pdf)
2. **Announcements and Remarks**
	1. Graduate Council Chair, Ken Moore
	2. Associate Provost and Graduate Dean, David Holger
	The [Higher Learning Commission](HLC%20info.pdf) accreditation visit will be held November 2 and 3 with selected groups on campus. To get ready for the review, ISU has collected placement information for first jobs after graduation and collected syllabi for all ISU courses.
	3. Associate Graduate Dean, William Graves – no report
3. **Old Business Items – Moore**
	1. [Proposal for restricted status removal](file:///C%3A%5CUsers%5Cjstrand_2%5CDownloads%5CMotion%20to%20Change%20the%20Requirements%20for%20Clearing%20Restricted%20Admission%20Status.docx) – Discussion/Vote. Approved with a vote of 12-0. No abstentions.
		1. Change to be put in Graduate College Handbook: *• complete at least nine semester credit hours of graded courses from an approved POS as a graduate student at ISU.*
		2. This will mean that undergraduate courses can count, and it means that only students with approved POSC forms can be changed from restricted to full status.
		3. Change needs to be communicates to students, faculty members, and staff.
4. **New Business Items – Moore**
	1. [Final Exam for Non-thesis](file:///C%3A%5CUsers%5Cjstrand_2%5CDownloads%5Cnon-thesis%20final%20oral%20request.pdf) (creative component) M.S. degree. The pros and cons of changing the final exam requirement were discussed. There was some concern that this would reduce the rigor of the M.S. non-thesis degree. The form of the final exam could be left up to the major professor and student if there are no other committee members involved. A representative to answer questions will be invited to the next meeting to continue discussion.
	2. Discussion of GC constitution – Gary Munkvold (past Graduate Council Chair). Munkvold asked for volunteers to review the Graduate Council By-laws and Constitution for updates and revisions.
	3. Chapter 9 Handbook, assistantship leave/dismissal/issues – Daniella Dimitrova. A subcommittee was established to review the assistantship policies in Chapter 9. Daniella Dimitrova, Chair; Debra Marquart; Ardhendu Tripathy, graduate student; Zach Zenko, graduate student; Bill Graves, Ad hoc. The sub-committee will report back to future meetings.
	4. POSC deadlines – Bill Graves
	The current Graduate Handbook states that POSC forms need to be submitted the semester before graduation. With the implementation of the electronic POSC, Graves talked about aligning the POSC deadline with the Application for Graduation. Programs and Departments could encourage and enforce earlier submission, but a later deadline would allow late submissions the opportunity to graduate. The importance of early POSCs was discussed. Graves will submit various options for discussion at a future meeting.
	5. Send ideas for future discussion items to Ken Moore.

**Next Meeting will be November 19, 2015, 4:15 – 5:30 p.m., 3150 Beardshear Hall**